

HIGH SCHOOL- ADDITIONS AND RENOVATIONS
S.P.N.042-0041 RNV
BUILDING COMMITTEE
East Hampton High School
Meeting at East Hampton High School - TBell
Thursday, May 16, 2019
FINAL MINUTES

Committee Members Present: Sharon Smith, Chairperson, Michele Barber, Vice Chairperson, Cynthia Abraham, Michael Zimmerman, Tom Seydewitz

Committee Members Not Present: Roy Gauthier, Stephen Karney, David Ninesling, Thomas Cooke

Also Present: Robert Hart, Colliers International (CI), Charles Warrington (CI), Glenn Gollenberg (SLAM), Steve Smith (Downes)

Call to Order: Chairperson Smith called the meeting to order at 5:30 p.m.

Public Remarks: None.

Review and Approve Minutes:

Mr. Zimmerman made a motion and Vice Chairperson Barber seconded to approve the meeting minutes for the March 22, 2019 meeting. *Vote 5-0*

Vice Chairperson Barber made a motion and Mr. Seydewitz seconded to approve the meeting minutes for the January 17, 2019 meeting. *Vote 5-0*

Project Manager's Report (Colliers International):

Project/Financial Update: Colliers provided an overview of the project closeout process. Colliers is working with Downes Construction to procure the final state change order approvals by the Office of School Construction Grants and Review. The final state change order needs to be submitted to the state after the final change orders and invoices are approved by the building committee.

Colliers reported that they were advised that the water treatment system installed by Water Boy has been working since they installed it. Colliers has been inquiring on the test result of the new system but has not received any results. Colliers will follow up with Don Harwood.

Reports and Discussion:

CM Update (DCC): DCC reported that Dalene Flooring is repairing the gym floor that was damaged due to a leak caused by a poor electrical connection at a conduit at the roof top air condition unit that allowed water to leak on the floor.

Downes is finalizing the last invoices. Upon finalization they will need to reconcile with Colliers financials to ensure all the invoices, change orders and final contract amounts reconcile out.

Architect's Update (SLAM): Mr. Gollenberg reported that he walked through the kitchen with Mr. Roy Gauthier. The kitchen fan hoods are not working but it's not considered to be a construction quality issue. They also reviewed the condition of the warming cabinet. The cabinet was determined to be damaged and the seal at the top is damaged. The punch list by the kitchen consultant was reviewed by SLAM and it was determined that the damage was after the equipment was delivered. This is a district issue to address.

Action Items:

- *Motion to approve COP 234C for a bond increase for bid package 31.1 – Site Contractor in the amount of \$2,606.97. Motion by Mr. Zimmerman, 2nd by Michele Barber. Motion passed 5-0.*
- *Motion to approve COP 574 to return allowance back to the owner in the amount of \$146,876.49. Motion by Michele Barber, 2nd by Tom Seydewitz. Motion passed 5-0.*
- *Motion to approve COP 575 for Masonry Roof Work in the amount of \$4,557.44 that is funded from CM Contingency. Motion by Michele Barber, 2nd by Tom Seydewitz. Motion passed 5-0.*
- *Motion to approve COP 576 for return of CM contingency in the amount of \$227,037.92. Motion by Mr. Zimmerman, 2nd by Tom Seydewitz. Motion passed 5-0.*
- *Motion to approve COP 577 for a credit associated with Building Permit fee in the amount of \$11,210.00. Motion by Michele Barber, 2nd by Michael Zimmerman. Motion passed 5-0.*
- *Motion to add COP 579 for a credit of \$18,935.58 to the agenda for approval. Motion by Michele Barber, 2nd by Michael Zimmerman. Ms. Barber noted that this was not in the original package and that the building committee has rejected prior requests in the past. Motion passed 5-0.*
- *Motion to approve COP 579 for a credit of \$18,935.58 for unspent CM fee. Motion by Michael Zimmerman, 2nd by Michele Barber. Motion passed 5-0.*

Subcommittee Reports: None.

Chairperson Quarterly Report: None

Public Remarks: None

Next Meeting – TBD

Adjournment:

At 6:30 p.m. a motion was made by Vice Chairperson Barber to adjourn; seconded by Mr. Zimmerman. Motion passed 5-0.

Respectfully submitted,

Charles E. Warrington, Jr., P.E.
Director
Colliers International