

HIGH SCHOOL- ADDITIONS AND RENOVATIONS

S.P.N.042-0041 RNV

BUILDING COMMITTEE

East Hampton High School

Meeting at East Hampton High School TBell

Thursday, June 14, 2018

Meeting Minutes

Committee Members Present: Sharon Smith, Chairperson, Cynthia Abraham, Michael Zimmerman, and Roy Gauthier

Committee Members Not Present: Michele Barber, Vice Chairperson, Tom Seydewitz, and Alternate Members David Ninesling and Thomas Cooke

Also Present: Charles Warrington, Colliers International (CI), Glenn Gollenberg, SLAM Collaborative (SLAM), Paul Smith, Superintendent of Schools

Call to Order: Chairperson Smith called the meeting to order at 5:30 p.m.

Public Remarks: None

Review and Approve Minutes:

Mr. Gauthier moved and Mr. Zimmerman seconded to approve the minutes of the May 17, 2018 regular meeting. Voted (3-0 with Ms. Abraham abstaining).

Project Manager's Report (Colliers International):

Project Update: Colliers reported that the security film install (locations omitted for security purposes) and the cafeteria storefront structural work is scheduled for summer break. Landscape punch list is underway and will be complete before graduation. Glenn Gollenberg noted the edges of the film will need to be sealed.

Colliers reported that only 3 of the 15 state change orders have been reviewed by OSCGR to date. Colliers will draft a letter from Paul Smith, Superintendent, requesting that OSCGR review the outstanding 12 state change orders.

Blue Water Update: The Board of Education retained the services of their water operator, Water Boy, to take sampling of the water at various locations in the building in order to test for copper levels. These samples were performed without the input and collaboration with the building committee and project team. Colliers expressed concern about the

quality control of the sampling, reporting of such, and the quality of the report provided by the vendor. There is concern that the report may not be adequate for CT Department of Health purposes and for substantiating the conditions in the building. The building committee requested that Colliers solicit proposals from a third party consultant that has not been associated with the project to review all former sampling information, lab results, and to provide sampling protocol to follow that properly documents when the samples were taken, exact locations, and to have the samples analyzed by a certified lab. The sampling should follow the procedures previously followed by the prior water operator for the school.

The building committee requested that the board of education cease future sampling so that the committee can perform the aforementioned sampling and analysis by a third party vendor. Colliers will be responsible for coordinating the access to the school with the board of education and high school personnel.

Washington DC Photo Mounting System: The Building Committee received a proposal from Hartford Fine Art and Framing dated June 13, 2018 to mount the 78 class photographs from the yearly Washington D.C. trips onto a wall mounting system. The three options were discussed by the committee. The vendor recommends Option 2 for strength and durability. The quote also included an hourly rate of \$125.00 plus expenses to supervise the installation in the field.

Cynthia Abraham moved to approve the quote utilizing option #2 for a not-to-exceed limit of \$35,000 that would include supervision time and expenses. Roy Gauthier second the motion. Voted 4-0-0 in favor of the quote.

Reports and Discussion:

Architect's Update (SLAM): Mr. Gollenberg noted that SLAM is providing a hardboard stage floor to address the current flooring issues at the stage. The work will be started at the end of July. Each panel will have a 3/16" gap between them and screwed to the floor. .

Action Items:

Approval of Invoices

- *A motion was made by Mr. Gauthier to approve Downes invoice number 42R, dated 5/31/18, in the amount of \$275,975.62. Second by Mr. Zimmerman. Motion passed 4-0.*

- *A motion was made by Mr. Gauthier to approve SBS Colliers invoice number 21425, dated 5/31/18, in the amount of \$1,016.87. Second by Mr. Zimmerman. Motion passed 4-0.*
- *A motion was made by Mr. Gauthier to approve SLAM invoice number 1016153, dated 5/3/18, in the amount of \$3,294.27. Second by Mr. Zimmerman. Motion passed 4-0.*

Public Remarks: None

Next Meeting – Next meeting to be determined.

Adjournment:

At 6:35 p.m. a motion was made by Mr. Gauthier to adjourn; seconded by Mr. Zimmerman. Motion passed 4-0.

Respectfully submitted,

Charles E. Warrington, Jr.
Owner's Project Manager