

**HIGH SCHOOL- ADDITIONS AND RENOVATIONS**

**S.P.N.042-0041 RNV**

**BUILDING COMMITTEE**

East Hampton High School

15 N. Maple St., East Hampton, CT 06424

**Thursday, February 15, 2018**

**Draft Minutes**

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**Committee Members Present:** Sharon Smith, Chairperson, Michele Barber, Vice Chairperson, Roy Gauthier, and Michael Zimmerman

**Committee Members Not Present:**, Cynthia Abraham, Tom Seydewitz, and Alternate Members David Ninesling and Thomas Cooke

**Also Present:** Robert Hart, Colliers International (CI); Steve Smith, Downes Construction Company (DCC); Glenn Gollenberg, SLAM

**Call to Order:** Chairperson Smith called the meeting to order at 5:30 p.m.

**Public Remarks:** None

**Review and Approve Minutes:**

*Mr. Gauthier moved and Mr. Zimmerman seconded to approve the minutes of the January 18, 2018 regular meeting. Voted (4-0).*

**Project Manager's Report (Colliers International):**

**Project Update:** Please see the Owners Project Manager's Report as detailed by Mr. Hart. The punch list is mostly complete though there are a few items brought up by Mr. Harwood that are still being worked on, such as the store front in the cafeteria. Mr. Hart noted that three change orders (COs) have been addressed by the state, and Colliers continues to correspond with the state regarding the timeline of the COs.

Mr. Hart noted that some money had been withheld from WB Mason due to issues with FF&E and they are now attempting to work through a price discrepancy with that company. Also, the ten month review by the commissioning agent will be coming up in May (this review is held prior to the completion of the twelve month warranty.)

**Blue Water Update:** Mr. Hart is attempting to schedule with Mr. Harwood and the water sampler to take the samples that the Committee requested, including the hot water. He has also been in touch with UCONN in regards to a possible evaluation of existing data.

There was discussion on the feasibility and logistics of this; Committee members are looking for more input before voting on putting in an orthophosphate system without knowing if it will work. The discussion moved on to the possibility of another private engineering firm or consultant to take samples requested by the Building Committee.

Mr. Hart has not yet been able to obtain the latest sampling data, though he knows that the results were still over the state's set limit for copper. Once he does obtain the latest results, he was asked to include them on a spreadsheet for the Committee of all testing locations, test dates, and results so far.

**Review of Change Orders Approved Since January 18, 2018:** Mr. Hart reviewed the COs.

**Reports and Discussion:**

**Construction Update (Downes):** Mr. Steve Smith discussed the work that will start shortly on the water vault, to include lightning protection. Mr. Gauthier asked about the protective film for the exterior windows. This was discussed and the Committee agreed to include funding for this in the project. Mr. Hart located the CO and this was voted on later in the meeting.

The plumber that installed the pipes and water system at the school is looking for his final payment on the project, which was being held in case there issues causing the blue water were revealed. He sent a letter stating that he may take legal action if he is not paid, since DCC has been unable to tell him that anything is actually wrong with the work he has done. Upon agreement of the Committee, Mr. Smith will let him know that they will bill for his work at next month's meeting and he will be paid.

**Architect's Update (SLAM):** Mr. Gollenberg met with Ms. Abraham with a mock-up for the Washington DC class photos. There were multiple photos that had been removed from their frames and are mounted on different materials, causing them to be different thicknesses. Ms. Abraham is working on finding out if the frames are still available and the project will move forward from there.

The stage floor will be looked at in the summer; it seems that it may be an issue of swelling due to humidity as there is not currently a problem with the floor. There does not seem to be moisture coming from below the stage floor as previously suspected.

**Action Items:**

*Mr. Gauthier moved to approve Downes COP 562 in the amount of \$49,753.23 for additional security film at the remaining exterior windows shown in PR 124. Vice Chairperson Barber seconded. Voted (4-0).*

**Approval of Invoices:** Before approval of invoices it was explained that there are two Downes invoices because one is for progress billing and one is for retention billing.

- *A motion was made by Mr. Gauthier to approve Downes invoice number 38, dated 1/31/18, in the amount of \$12,580.90. Second by Vice Chair Barber. Motion passed 4-0.*
- *A motion was made by Mr. Gauthier to approve Downes invoice number 38R, dated 1/31/18, in the amount of \$158,244.04. Second by Mr. Zimmerman. Voted 4-0.*
- *A motion was made by Mr. Gauthier to approve SBS/Colliers invoice number 20224, dated 1/31/18, in the amount of \$2,643.27. Second by Mr. Zimmerman. Motion passed 4-0.*

**Sub-Committee Reports:** None

**Chairperson's Quarterly Report:** No comments; the report should be submitted to the Town Council.

**Public Remarks:** None

**Next Meeting** – March 15, 2018, 5:30 p.m. – East Hampton High School.

**Adjournment:**

*At 6:25 p.m. a motion was made by Vice Chair Barber to adjourn; seconded by Mr. Zimmerman. Motion passed 4-0.*

Respectfully submitted,

Eliza LoPresti  
Recording Clerk