

East Hampton High School Athletic Facility Improvements

MINUTES

FEBRUARY 24, 2022

3:00 P.M.

TOWN HALL 2ND FLOOR MEETING ROOM,
1 COMMUNITY DRIVE, EAST HAMPTON, CT

ATTENDEES	<ul style="list-style-type: none"> Kevin Reich – East Hampton Town Council, East Hampton High School Athletic Field Building Committee Member (EH) Jeremy Hall – EH Steve Fontanella – EH Jason Serra – EH AJ LaPlant – EH Jeff Leith – EH Alannah Coshow – EH Kevin Fuselier, Project Manager – SLR International Corporation (SLR) <p>See attached sheet for contact information.</p>
APOLOGIES	<ul style="list-style-type: none"> Sean Corrigan, Project Manager – Mountain View Landscapes (MV)
NOTE TAKER	Kevin Fuselier - SLR

ITEM	DISCUSSION	ACTION
01	Site Safety/Security	
	<ul style="list-style-type: none"> Project is currently in winter shutdown. No new issues were reported. Construction traffic shall be limited during morning student drop-off and afternoon pickup hours. Student Drop-off/Pickup: <ul style="list-style-type: none"> Drop-off time is from 7:15 a.m. to 8:00 a.m. Pickup time is from 2:30 p.m. to 3:15 p.m. MV is responsible for protecting its work and equipment. Working hours shall be from 7:00 a.m. to sunset when project resumes. 	
02	Administrative	
	<ul style="list-style-type: none"> Requests for Information (RFI), Potential Change Orders (PCO), etc. shall be sent via email to SLR. Pencil Payment Applications shall be sent via email to SLR for review and approval. SLR will review and provide comments if necessary. Once approved, email signed and notarized copies to SLR for sign off. Mail original copies to SLR's Cheshire office. Payment Application No. 4 has been processed. 	
03	Submittals	

	<ul style="list-style-type: none"> Electronic copies of all submittals shall be emailed to SLR. MV is to provide a submittal log to SLR. SLR has processed 16 submittals to date. Tennis court colors were approved: Pacific blue courts, with light green exterior. Track marking submittal is under review by EHHS Athletics Department and SLR. 	
04	Project Progress and Look-Ahead	
	<ul style="list-style-type: none"> No new work has occurred since the last meeting. The project is temporarily on hold due to winter conditions. Work is scheduled to resume the week of March 28, 2022. 	
05	Progress Meetings	
	<ul style="list-style-type: none"> Scheduling of the future progress meetings shall be added to future meeting agendas. Progress meetings will be held biweekly or as needed. The next project meeting is on March 10, 2022, at 3:00 p.m. at the East Hampton Town Hall. 	
06	Special Site Conditions	
	<ul style="list-style-type: none"> The fields, courts, and track will remain closed until determined by the committee that they are suitable for use. EH is to review with EHHS Athletics Department to determine if temporary use of these facilities is necessary. There is a concern about the condition of the right field foul territory. MV plans on seeding this area when conditions permit in the springtime. If conditions are not favorable for seeding, MV will sod this area. EH is to review project budget with the Town Manager to determine if this area can be sodded prior to the baseball season. MV will coordinate the irrigation startup with the town in the spring 2022. 	
07	Change Orders (CO)	
	<ul style="list-style-type: none"> CO No. 1 – Running track asphalt patching – Approved and completed. CO No. 2 – Added drainage structure at southeast D-zone and regrading at northwest D-zone – Approved and completed. PCO No.3 – Sodding of the right field foul territory – Under review, decision is to be made at next meeting. 	
08	Other Discussion Items	
	Key Dates: <ul style="list-style-type: none"> Winter shutdown is in effect. Updated schedule is attached. 	
	Subcontractors: <ul style="list-style-type: none"> MV is to utilize Craftco for running track surfacing, and Vermont Recreation Surfaces for the tennis court surfacing. 	
	Material Availability: <ul style="list-style-type: none"> MV is to verify that all materials required for the project are readily available and will not disrupt the project schedule as it is currently outlined. SLR is to ask MV if the tennis posts and netting can be installed for temporary use prior to court surfacing. 	

East Hampton High School Athletic Facility Improvements Contact List

School/Town:

East Hampton High School
15 North Maple Street
East Hampton, CT 06424

Jeremy Hall – East Hampton Parks &
Recreation
ihall@easthamptonct.gov
O: 860-267-7300
C: 860-614-7419

Steve Fontanella – East Hampton Public
Schools
sfontanella@easthamptonct.org
O: 860-365-4000
C: 860-894-9819

Kevin Reich – East Hampton Town Council
kreich@easthamptonct.gov

General Contractor:

Mountain View Landscapes
67 Old James Street
Chicopee, MA 01020

Amanda Santaniello – Project Administrator
amandas@mountainviewinc.com
O: 413-337-6164
C: 413-537-5338

Sean Corrigan – Project Manager
seanc@mountainviewinc.com
O: 413-337-6163
C: 413-265-1507

Rick Maust – Site Foreman
rickm@mountainviewinc.com
C: 413-246-3151

Engineer:

SLR International Corporation
99 Realty Drive
Cheshire, CT 06410

Kevin Fuselier – Project Manager, Landscape
Architect
kfuselier@slrconsulting.com
O: 203-271-1773
C: 860-883-3164

Jonathan Luster – Project Engineer
jluster@slrconsulting.com
C: 860-227-4915



Landscapes and Lawncare, Inc.

East Hampton Athletic Improvments- DRAFT 2022

Start Date 3/28/2022

SOV	Scope of Work	Days	Start Date	End Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45				
		Monday prior to start date	3/21/2022		3/21	3/22	3/23	3/24	3/25	3/28	3/29	3/30	3/31	4/1	4/4	4/5	4/6	4/7	4/8	4/11	4/12	4/13	4/14	4/15	4/18	4/19	4/20	4/21	4/22	4/25	4/26	4/27	4/28	4/29	5/2	5/3	5/4	5/5	5/6	5/9	5/10	5/11	5/12	5/13	5/16	5/17	5/18	5/19	5/20				
	Right Field Seeding/Sod- Baseball	2	3/28/2022	3/29/2022						3/28	3/29					4/4	4/5																																				
	Irrigation Tank Instalation	7	3/28/2022	4/5/2022						3/28	3/29	3/30	3/31	4/1		4/4	4/5																																				
	Fine Grade and Sod- Soccer Field	5	4/6/2022	4/12/2022													4/6	4/7	4/8		4/11	4/12																															
	Irrigation Start Up= Baseball	1	4/13/2022	4/13/2022																		4/13																															
	Top Dressing Soccer/ Baseball #1	3	4/14/2022	4/18/2022																		4/14	4/15		4/18																												
	Track Surfacing	20	4/25/2022	5/22/2022																											4/25	4/26	4/27	4/28	4/29		5/2	5/3	5/4	5/5	5/6		5/9	5/10	5/11	5/12	5/13		5/16	5/17	5/18	5/19	5/20
	Tennis Court Surfacing	10	5/2/2022	5/13/2022																																																	
	Install Tennis Net/ Post	1	5/16/2022	5/16/2022																																																	
	Top Dressing Soccer/Baseball #2	3	5/17/2022	5/19/2022																																																	
	Top Dressing Soccer/ Baseball #3	3	6/20/2022	6/22/2022																																																	
	Top Dressing Soccer/ Baseball #4	3	7/25/2022	7/27/2022																																																	
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2022 MTV Holidays
1/1/2022
5/30/2022
7/4/2022
9/5/2022
10/10/2022
11/11/2022
11/24/2022
11/25/2022
12/26/2022