

# East Hampton High School Athletic Facility Improvements

## MINUTES

OCTOBER 21, 2021

2:00 P.M.

TOWN HALL 2<sup>ND</sup> FLOOR MEETING ROOM,  
1 COMMUNITY DRIVE, EAST HAMPTON, CT

ATTENDEES	<ul style="list-style-type: none"> <li>• Kevin Reich – East Hampton Town Council, East Hampton High School Athletic Field Building Committee Member (EH)</li> <li>• Jeremy Hall – EH</li> <li>• Steve Fontanella – EH</li> <li>• Jeff Leith – EH</li> <li>• Jason Serra – EH</li> <li>• Ted Shumbo – EH</li> <li>• AJ LaPlant – EH</li> <li>• Sean Corrigan, Project Manager – Mountain View Landscapes (MV)</li> <li>• Kevin Fuselier, Project Manager – SLR International Corporation (SLR)</li> </ul> <p>See attached sheet for contact information.</p>
APOLOGIES	N/A
NOTE TAKER	Kevin Fuselier – SLR

ITEM	DISCUSSION	ACTION
<b>01</b>	<b>Site Safety/Security</b>	
	<ul style="list-style-type: none"> <li>• No new issues were reported.</li> <li>• Construction traffic shall be limited during morning student drop-off and afternoon pickup hours.</li> <li>• <b>Student Drop-off/Pickup:</b> <ul style="list-style-type: none"> <li>• Drop-off time from 7:15 a.m. to 8:00 a.m.</li> <li>• Pickup time from 2:30 p.m. to 3:15 p.m.</li> </ul> </li> <li>• MV is responsible for protecting its work and equipment.</li> <li>• Working hours shall be from 7:00 a.m. to sunset.</li> </ul>	
<b>02</b>	<b>Administrative</b>	
	<ul style="list-style-type: none"> <li>• Requests for Information (RFI), Potential Change Orders (PCO), etc. shall be sent via email to SLR.</li> <li>• Pencil Payment Applications shall be sent via email to SLR for review and approval. SLR will review and provide comment if necessary.</li> </ul>	

	<p>Once approved, email signed and notarized copies to SLR for signoff. Mail original copies to SLR's Cheshire office.</p> <ul style="list-style-type: none"> <li>• Payment Application No. 1 has been signed off on by SLR and approved by EH.</li> <li>• Payment Application No. 2 will be reviewed at the next meeting.</li> </ul>	
<b>03</b>	<b>Submittals</b>	
	<ul style="list-style-type: none"> <li>• Electronic copies of all submittals shall be emailed to SLR.</li> <li>• MV is to provide a submittal log to SLR.</li> <li>• SLR has processed <b>13</b> submittals to date.</li> </ul>	
<b>04</b>	<b>Schedule</b>	
	<ul style="list-style-type: none"> <li>• Repaving the running track and runway event areas was completed Friday, October 15, 2021. The track surfacing subcontractor is scheduled to inspect the newly paved areas on Friday, October 22.</li> <li>• Two-week look-ahead schedule: Concrete work on the tennis courts is ongoing and will be complete in 1-day. Regrading of the baseball field will resume the week of October 25, 2021; however, the forecasted rain throughout the week may result in a delay. The irrigation subconsultant walked the site and will be finalizing their design the week of October 25, 2021. Paving of the tennis courts is currently scheduled for November 16 or 17, 2021, but may be moved up in the schedule if the paving subcontractor frees up.</li> </ul>	
<b>05</b>	<b>Progress Meetings</b>	
	<ul style="list-style-type: none"> <li>• Progress meetings will be held biweekly or as needed.</li> <li>• The next project meeting will be on <b>Thursday, November 4, 2021, at 2:00 p.m. at the East Hampton Town Hall</b>. All are welcome to attend a site walk with MV and SLR upon adjournment of the meeting.</li> </ul>	
<b>06</b>	<b>Special Site Conditions</b>	
	<ul style="list-style-type: none"> <li>• Sediment and erosion controls along the southern property line must be monitored and maintained once installed throughout the duration of the project.</li> <li>• The Athletic Field Building Committee has been asked if the track can be reopened for community use. The Committee has decided to keep the facility closed until the rubberized track surfacing can be installed. The baseball field and tennis courts will also remain closed.</li> </ul>	
<b>07</b>	<b>Change Orders (CO)</b>	
	<ul style="list-style-type: none"> <li>• PCO #1 – Running track asphalt patching. Approved and completed.</li> </ul>	
<b>08</b>	<b>Other Discussion Items</b>	
	<p><b>Key Dates:</b></p> <ul style="list-style-type: none"> <li>• The school has winterized the irrigation system. If MV needs to recharge the system, they will re-winterize it at no additional cost to the owner.</li> </ul>	
	<p><b>Subcontractors:</b></p> <ul style="list-style-type: none"> <li>• MV is to utilize Empire Paving for asphalt work, Craftco for running track surfacing, and Vermont Recreation Surfaces for the tennis court surfacing.</li> </ul>	

	<b>Material Availability:</b> <ul style="list-style-type: none"> <li>• MV is to verify that all materials required for the project are readily available and will not disrupt the project schedule as it is currently outlined.</li> <li>• Tennis court materials: new posts are 10 weeks out, but this will not delay the installation of the net post sleeves.</li> </ul>	
	<b>Running Track:</b> <ul style="list-style-type: none"> <li>• Note: Given the start date of the project, it is very unlikely that the weather will permit the installation of the rubberized track surfacing for this fall. EH shall confirm that it will be okay to have the track facilities offline at the start of the spring season. Track surfacing is temperature sensitive and can only be installed on days when temperatures are 45°F and higher. At this time, a specific date of completion cannot be determined.</li> </ul>	
	<b>Tennis Courts:</b> <ul style="list-style-type: none"> <li>• Given the start date of the project, it is very unlikely that the weather will permit the installation of the color acrylic surfacing this fall. It is possible to install temporary line striping to permit court use in the spring. Tennis court surfacing is temperature sensitive and can only be installed on days when temperatures are 45°F and higher. At this time, a specific date of completion cannot be determined.</li> </ul>	

## East Hampton High School Athletic Facility Improvements Contact List

**School/Town:**

East Hampton High School  
15 North Maple Street  
East Hampton, CT 06424

Jeremy Hall – East Hampton Parks &  
Recreation  
[jhall@easthamptonct.gov](mailto:jhall@easthamptonct.gov)  
O: 860-267-7300  
C: 860-614-7419

Steve Fontanella – East Hampton Public  
Schools  
[sfontanella@easthamptonct.org](mailto:sfontanella@easthamptonct.org)  
O: 860-365-4000  
C: 860-894-9819

Kevin Reich – East Hampton Town Council  
[kreich@easthamptonct.gov](mailto:kreich@easthamptonct.gov)

**General Contractor:**

Mountain View Landscapes  
67 Old James Street  
Chicopee, MA 01020

Amanda Santaniello – Project Administrator  
[amandas@mountainviewinc.com](mailto:amandas@mountainviewinc.com)  
O: 413-337-6164  
C: 413-537-5338

Sean Corrigan – Project Manager  
[seanc@mountainviewinc.com](mailto:seanc@mountainviewinc.com)  
O: 413-337-6163  
C: 413-265-1507

Rick Maust – Site Foreman  
[rickm@mountainviewinc.com](mailto:rickm@mountainviewinc.com)  
C: 413-246-3151

**Engineer:**

SLR International Corporation  
99 Realty Drive  
Cheshire, CT 06410

Kevin Fuselier – Project Manager, Landscape  
Architect  
[kfuselier@slrconsulting.com](mailto:kfuselier@slrconsulting.com)  
O: 203-271-1773  
C: 860-883-3164

Jonathan Luster – Project Engineer  
[jluster@slrconsulting.com](mailto:jluster@slrconsulting.com)  
C: 860-227-4915