

East Hampton High School Athletic Facility Improvements

MINUTES

MARCH 24, 2022

3:00 P.M.

TOWN HALL 2ND FLOOR MEETING ROOM,
1 COMMUNITY DRIVE, EAST HAMPTON, CT

ATTENDEES	<ul style="list-style-type: none"> Kevin Reich – East Hampton Town Council, East Hampton High School Athletic Field Building Committee Member (EH) Jeremy Hall – EH Steve Fontanella – EH Alannah Coshow – EH Ted Shumbo – EH Sean Corrigan, Project Manager – Mountain View Landscapes (MV) Kevin Fuselier, Project Manager – SLR International Corporation (SLR) <p>See attached sheet for contact information.</p>
APOLOGIES	<ul style="list-style-type: none"> AJ LaPlant – EH Jason Serra – EH
NOTE TAKER	<ul style="list-style-type: none"> Kevin Fuselier – SLR

ITEM	DISCUSSION	ACTION
01	Site Safety/Security	
	<ul style="list-style-type: none"> No new issues were reported. Construction traffic shall be limited during morning student drop-off and afternoon pickup hours. Student Drop-off/Pickup: <ul style="list-style-type: none"> Drop-off time is from 7:15 a.m. to 8:00 a.m. Pickup time is from 2:30 p.m. to 3:15 p.m. MV is responsible for protecting its work and equipment. Working hours shall be from 7:00 a.m. to sunset when project resumes. 	
02	Administrative	
	<ul style="list-style-type: none"> Requests for Information (RFI), Potential Change Orders (PCO), etc. shall be sent via email to SLR. Pencil Payment Applications shall be sent via email to SLR for review and approval. SLR will review and provide comments if necessary. Once approved, email signed and notarized copies to SLR for sign off. Mail original copies to SLR's Cheshire office. Payment Application No. 4 has been processed. Payment Application No. 5 will be issued next week. 	

03	Submittals	
	<ul style="list-style-type: none"> Electronic copies of all submittals shall be emailed to SLR. MV is to provide a submittal log to SLR. SLR has processed 18 submittals to date. 	
04	Project Progress and Look-Ahead	
	<ul style="list-style-type: none"> A site walk with EH and MV occurred on March 17, 2022, to inspect topsoil settlement over the new irrigation lines in the baseball field as well as larger stones on the surface. EH also pointed out that the new infield grass encroaches into the base path and needs to be cut back. MV will send crews out next week to fill in any depressed areas, clear stones, and cut back the sod from the basepaths in advance of the baseball team's use of the field for scrimmages scheduled to start on Tuesday, March 29, 2022. Since the last meeting, MV rolled the baseball field to improve the planarity of the playing surface and installed the tennis court nets. Next week, MV will return to perform repairs on the baseball field and resume work on the soccer field improvements. The irrigation storage tank delivery has been delayed until April 12, 2022. As soon as the tank is onsite, MV will have their plumber and electrician onsite to begin installation. Track and tennis court surfacing is currently on schedule for the end of April as long as daily temperatures are 50 degrees and rising. The first sand top-dressing for the baseball field should occur in the first week of April. EH would like MV to provide them with a cost per sand top-dressing application. 	
05	Progress Meetings	
	<ul style="list-style-type: none"> Scheduling of the future progress meetings shall be added to future meeting agendas. Progress meetings will be held biweekly or as needed. The next project meeting is on April 7, 2022, at 3:00 p.m. at the East Hampton Town Hall. 	
06	Special Site Conditions	
	<ul style="list-style-type: none"> MV provided pricing to EH for temporary striping of the track and tennis courts. The building committee rejected the Proposed Change Order (PCO). Currently, the sod for the right field foul territory is only available in small rolls. The committee would prefer to postpone this additional work until larger sod rolls become available. The committee approved the temporary use of both facilities with the following conditions: <ol style="list-style-type: none"> The facilities shall only be used for practice. No competitions shall be held on either facility. Only non-spiked athletic sneakers shall be used by athletes. No starter blocks shall be used on the track. EHHS plans on using the baseball field for scrimmages beginning Tuesday, March 29, 2022. SLR and MV ask that EH monitor the condition of the field prior and after each use, and if the field appears to be taking excessive wear, then halt use before further damage can occur. MV will coordinate the irrigation startup with the town in the spring 2022. 	

07	Change Orders (CO)	
	<ul style="list-style-type: none"> • CO No. 1 – Running track asphalt patching – Approved and completed. • CO No. 2 – Added drainage structure at southeast D-zone and regrading at northwest D-zone – Approved and completed. • PCO No. 3 – Sodding of the right field foul territory – Approved. • PCO No. 4 – Temporary markings for the tennis courts and track – Rejected 	
08	Other Discussion Items	
	Key Dates: <ul style="list-style-type: none"> • Current schedule is attached. 	
	Subcontractors: <ul style="list-style-type: none"> • MV is to utilize Craftco for running track surfacing, and Vermont Recreation Surfaces for the tennis court surfacing. 	
	Material Availability: <ul style="list-style-type: none"> • Irrigation storage tank delivery has been delayed and is currently anticipated to be delivered to the site April 12, 2022. 	

East Hampton High School Athletic Facility Improvements Contact List

School/Town:

East Hampton High School
15 North Maple Street
East Hampton, CT 06424

Jeremy Hall – East Hampton Parks &
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Steve Fontanella – East Hampton Public
Schools
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Kevin Reich – East Hampton Town Council
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General Contractor:

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Chicopee, MA 01020

Amanda Santaniello – Project Administrator
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Sean Corrigan – Project Manager
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Rick Maust – Site Foreman
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Engineer:

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Kevin Fuselier – Project Manager, Landscape
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Jonathan Luster – Project Engineer
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East Hampton Athletic Improvements- DRAFT 2022

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2022 MTV Holidays
1/1/2022
5/30/2022
7/4/2022
9/5/2022
10/10/2022
11/11/2022
11/24/2022
11/25/2022
12/26/2022