

East Hampton High School Athletic Facility Improvements

MINUTES

MARCH 10, 2022

3:00 P.M.

TOWN HALL 2ND FLOOR MEETING ROOM,
1 COMMUNITY DRIVE, EAST HAMPTON, CT

ATTENDEES	<ul style="list-style-type: none"> Kevin Reich – East Hampton Town Council, East Hampton High School Athletic Field Building Committee Member (EH) Jeremy Hall – EH Steve Fontanella – EH AJ LaPlant – EH David Cox – EH Sean Corrigan, Project Manager – Mountain View Landscapes (MV) Kevin Fuselier, Project Manager – SLR International Corporation (SLR) <p>See attached sheet for contact information.</p>
APOLOGIES	<ul style="list-style-type: none"> N/A
NOTE TAKER	<ul style="list-style-type: none"> Kevin Fuselier - SLR

ITEM	DISCUSSION	ACTION
01	Site Safety/Security	
	<ul style="list-style-type: none"> Project is currently in winter shutdown. No new issues were reported. Construction traffic shall be limited during morning student drop-off and afternoon pickup hours. Student Drop-off/Pickup: Drop-off time is from 7:15 a.m. to 8:00 a.m. Pickup time is from 2:30 p.m. to 3:15 p.m. MV is responsible for protecting its work and equipment. Working hours shall be from 7:00 a.m. to sunset when project resumes. 	
02	Administrative	
	<ul style="list-style-type: none"> Requests for Information (RFI), Potential Change Orders (PCO), etc. shall be sent via email to SLR. Pencil Payment Applications shall be sent via email to SLR for review and approval. SLR will review and provide comments if necessary. Once approved, email signed and notarized copies to SLR for sign off. Mail original copies to SLR's Cheshire office. Payment Application No. 4 has been processed. 	

03	Submittals	
	<ul style="list-style-type: none"> Electronic copies of all submittals shall be emailed to SLR. MV is to provide a submittal log to SLR. SLR has processed 18 submittals to date. 	
04	Project Progress and Look-Ahead	
	<ul style="list-style-type: none"> A site walk with EH and MV occurred on March 9, 2022, to inspect the baseball field sod, the right field foul territory, and the pole vault landing area. The sod in the baseball field's outfield that has begun to root; however, there are still areas that are loose. There are also some uneven spots that MV will roll once there has been a few consecutive days of dry weather. MV confirmed that the new pole vault landing area is the same size and configuration of the old asphalt landing pad area. No new work has occurred since the last meeting. The project is temporarily on hold due to winter conditions. Work is scheduled to resume the week of March 28, 2022. 	
05	Progress Meetings	
	<ul style="list-style-type: none"> Scheduling of the future progress meetings shall be added to future meeting agendas. Progress meetings will be held biweekly or as needed. The next project meeting is on March 24, 2022, at 3:00 p.m. at the East Hampton Town Hall. 	
06	Special Site Conditions	
	<ul style="list-style-type: none"> MV is to obtain pricing to install temporary lines on the tennis courts and the running track (sprinting section only). MV is to confirm with their subcontractors that the temporary lines will have no impact on the installation and/or warranty of the final athletic surfacing. The committee approved the temporary use of both facilities with the following conditions: <ol style="list-style-type: none"> The facilities shall only be used for practice. No competitions shall be held on either facility. Only non-spiked athletic sneakers shall be used by athletes. No starter blocks shall be used on the track. EHHS would like to begin using the baseball field on Saturday, March 19, 2022 for pitcher and catcher practice. EH has asked the start date to be pushed back until Saturday, March 26, 2022, to give the sod more time to establish. EH will monitor the weather and turf, to determine if use of the field will be permissible on March 26. A final determination will be made at the next committee meeting on March 24. MV will coordinate the irrigation startup with the town in the spring 2022. 	
07	Change Orders (CO)	
	<ul style="list-style-type: none"> CO No. 1 – Running track asphalt patching – Approved and completed. CO No. 2 – Added drainage structure at southeast D-zone and regrading at northwest D-zone – Approved and completed. PCO No.3 – Sodding of the right field foul territory – Approved. MV to provide SLR with a formal CO form for signoff. PCO No.4 – Temporary markings for the tennis courts and track – Pending 	

08	Other Discussion Items	
	Key Dates: <ul style="list-style-type: none"> Winter shutdown is in effect. Updated schedule is attached. 	
	Subcontractors: <ul style="list-style-type: none"> MV is to utilize Craftco for running track surfacing, and Vermont Recreation Surfaces for the tennis court surfacing. 	
	Material Availability: <ul style="list-style-type: none"> MV is to verify that all materials required for the project are readily available and will not disrupt the project schedule as it is currently outlined. SLR is to ask MV if the tennis posts and netting can be installed for temporary use prior to court surfacing. 	

East Hampton High School Athletic Facility Improvements Contact List

School/Town:

East Hampton High School
15 North Maple Street
East Hampton, CT 06424

Jeremy Hall – East Hampton Parks &
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Steve Fontanella – East Hampton Public
Schools
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Kevin Reich – East Hampton Town Council
kreich@easthamptonct.gov

General Contractor:

Mountain View Landscapes
67 Old James Street
Chicopee, MA 01020

Amanda Santaniello – Project Administrator
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Sean Corrigan – Project Manager
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Rick Maust – Site Foreman
rickm@mountainviewinc.com
C: 413-246-3151

Engineer:

SLR International Corporation
99 Realty Drive
Cheshire, CT 06410

Kevin Fuselier – Project Manager, Landscape
Architect
kfuselier@slrconsulting.com
O: 203-271-1773
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Jonathan Luster – Project Engineer
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C: 860-227-4915



Landscapes and Lawncare, Inc.

East Hampton Athletic Improvements- DRAFT 2022

		3/28/2022	
Start Date	End Date		
SOV	Scope of Work	Days	Start Date
		Monday	prior to start date
		3/21/2022	
		3/22	3/23
		3/23	3/24
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