

**BOARD OF FIRE COMMISSION**  
**Special Meeting**  
**January 16, 2018**  
**“MINUTES”**

**Present:** Brett Salafia, Eric Germain, Phil Visintainer and Darin Hurne

**Others Present:** Fire Chief Greg Voelker, Assistant Fire Chief Martin Swan, and Fire Marshal Rich Klotzbier

Chairman Salafia called the meeting to order at 7:00 p.m. at Company #1 on Barton Hill Road.

**Pledge of Allegiance**

**Operating and Capital Budget Discussions for Fire Department and Fire Marshal's Office – FY 2018/2019:** Discussion on the Fire Marshal's budget occurred; especially pertaining to the need for a full time salaried position and part time Deputy position in order to get as many of the required inspections done per year as possible. The particulars of how the salaries can be itemized were discussed. There will be narrative and a report on statistics to go along with the budget request. Discussion occurred on who will present the budget during the workshops. Numbers on a benefit package for the FT position will be forthcoming during another special meeting to be held Mon., Jan. 22, 2018.

The Fire Department budget was then discussed. Comparisons to departments with paid Chiefs and/or fire fighters will be obtained. In the operating budget, money will be added for the changes to the Awards Program, and the appreciation dinner. For the past three budget seasons the operating budget has remained flat.

A new Engine 2 will be requested in the Capital budget. Items from the current fiscal year's capital budget were discussed. Line items for requests were discussed. A meeting was deemed necessary with Public Works Director Michelson based on some items that are necessary for the department, like the dry hydrant fixes and the parking lots at Co#2 and Co#1. The vehicle sinking fund was discussed along with a replacement schedule for apparatus.

**Any Other Business:** Personal CO meters that were brought two years ago now need to be replaced. Chief Voelker would like to buy 5 more of these and 2 SO4 meters. Total \$1,005.55 out of firefighting account # 5658.

*Mr. Visintainer moved to expend \$1,055.55 on meters; Mr. Germain seconded. Voted 4-0 in favor.*

**Adjournment:** *Mr. Germain moved to adjourn the meeting at 8:40 P.M.. Mr. Hurne seconded. Voted 4-0.*

Respectfully submitted,

Eliza LoPresti  
Recording Secretary