

BOARD OF FIRE COMMISSION

Regular Meeting

Monday, February 12, 2024

MINUTES

Present: Phil Visintainer, Darin Hurne, Eric Germain, Darius Ledas, and William Abbott.

Absent: None

Others Present: Fire Chief Robert Rainville, Marty Swan, Kenny Royce, Jim Burke, Greg Voelker, and Fire Marshal Rich Klotzbier.

Call to Order: Chairman Hurne called the meeting to order at 7:00 p.m. at Company #1 firehouse.

Pledge of Allegiance

Approval of the Minutes

- a. January 8, 2024:** *A motion was made by Mr. Abbott, seconded by Mr. Ledas, to approve of the January 8, 2024 regular meeting minutes as submitted. Voted 5-0 in favor.*

Public Remarks: Deb Cunningham from the Town Council attended the meeting to introduce herself to the members. She is also a member of the Firehouse Committee.

Jim Burke wanted to mention two facts about the attendance numbers for 2023. There were 407 NFIRS entered and 5,406 members attended the calls in 2023.

Approval of Bills/Budget Report: *A motion was made by Mr. Abbott, seconded by Mr. Visintainer, to approve of \$8,500 for the annual contribution. Voted 5-0 in favor.*

The members discussed firefighter cancer funds in the budget. A meeting with the Town Manager was held to discuss the funding options for this year's budget. A suggestion was made to have it come out of an HR line item. It would be \$10 per firefighter. Adding the item to the budget for the future is being worked out.

Fire Marshal Report: See attached.

Fire Chief Report: See attached.

Communications: None

Unfinished Business

- a. Dry Hydrants Follow Up:** No update.
- b. Walnut Ave Water Source Problem:** No update.

- c. **Safety Concern Sent to the Town Manager about Air Line Trail:** No update.
- d. **Update of New Firehouse Progress:** The needs/ wants list from the Fire Department membership for the new Firehouse building were passed along to the Town Manager. There were draft blueprints of possible layouts and structural aspects for the building as well. All of the documents

New Business

- a. **Vote 2023 Stipend:** *A motion was made by Mr. Visintainer, seconded by Mr. Abbott, to approve of the 2023 stipend as presented. Voted 5-0 in favor.*
- b. **Confined Space Rescue Team Mutual Aid Agreement:** The Fire Chief sent an email with the agreement proposal and training for the members to review. It would be a 24 hour training with annual training for the future. The training is paid for by the WPCA Committee. *A motion was made by Mr. Germain, seconded by Mr. Visintainer, to approve of the agreement as presented. Voted 5-0 in favor.*
- c. **REDNMX Reporting System:** The Fire Chief is looking to change computer systems from RedNMX to IAmResponding. With the change all of the data for the Fire Department will be consolidated into one place and would be easily accessible. The NFIRS could be entered on the same day as the call. The new system would also be able to automatically send emails to the state and the federal government.
- d. **Any other new business:** OSHA is changing and updating the regulations and guidelines from 1980 standards to 2024 standards. The changes should be going into effect by the end of the year or beginning of next year.

Adjournment: *A motion was made by Mr. Hurne, seconded by Mr. Germain, to adjourn the meeting at 7:41 P.M. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk

Administrative Assistant