

BOARD OF FIRE COMMISSION

Regular Meeting

January 8, 2024

MINUTES

Present: Phil Visintainer, Darin Hurne, Eric Germain, Darius Ledas, and William Abbott.

Absent: None

Others Present: Fire Chief Robert Rainville, Marty Swan, Kenny Royce, and Fire Marshal Rich Klotzbier.

Call to Order: Chairman Hurne called the meeting to order at 7:00 p.m. at Company #1 firehouse.

Pledge of Allegiance

Approval of the Minutes

- a. **December 11, 2023:** *A motion was made by Mr. Visintainer, seconded by Mr. Ledas to approve of the December 11th, 2023 regular meeting minutes with the change to Correspondence, that Deb Cunningham called Chairman Hurne to introduce herself not write a letter. Voted 5-0 in favor.*

Public Remarks: None

Approval of Bills/Budget Report: The Fire Chief is looking to purchase more gloves and helmets and two sets of gear for the membership. *A motion was made by Mr. Abbott, seconded by Mr. Visintainer, to approve of the purchase of gloves and helmets in the amount of \$4,620 from account 5652. Voted 5-0 in favor.*

A motion was made by Mr. Abbott, seconded by Mr. Germain, to approve of the purchase of two sets of gear not to exceed \$9,500. Voted 5-0 in favor.

Fire Marshal Report: See attached.

Fire Chief Report: See attached.

Communications: None

Unfinished Business

- a. **Dry Hydrants Follow Up:** No update for this item.
- b. **Walnut Ave Water Source Problem:** No update for this topic.
- c. **Safety Concern Sent to the Town Manager about Airline Trail:** No update for this item.

- d. Update of New Firehouse Progress:** No update for this topic.

New Business

- a. Loan Engine 4-12 to Portland:** The members discussed loaning Engine 4-12 to Portland. It was suggested to have the Fire Chiefs work out the details for the loan. Chief Rainville will draft a contract or deal for the loan. The draft will be sent to the members to review before being sent out. *A motion was made by Mr. Germain, seconded by Mr. Abbott, to have the Fire Chief proceed with drafting a 'contract' for loaning the Engine to Portland. Voted 5-0 in favor.*
- b. Members to Attend Fire Academy in Maryland:** Four firefighters are looking to attend training in Maryland. The Fire Chief is one of the four and is hoping to use the Chief's vehicle to travel to the training. The Town Manager approved of the use of the vehicle through email, but the Chief wanted to get approval from the board as well. *A motion was made by Mr. Abbott, seconded by Mr. Visintainer, to approve of the four firefighters to attend the training at the Fire Academy and to use the Chief's vehicle to travel to the training. Voted 5-0 in favor.*
- c. 2025 Budget Review:** The members reviewed the budget for the 2025 fiscal year. The only change made was from oil to natural gas. The stipend for the awards program was raised for the next fiscal budget. The members also discussed the capital budget.
- d. 2023 Stipend Review:** The numbers for the awards program is in and accounted for. The numbers will be posted for thirty days to give the members time to review and to make any changes. The numbers will be voted and approved at next month's meeting.
- e. Any other new business:** None

Adjournment: *A motion was made by Mr. Germain, seconded by Mr. Abbott, to adjourn the meeting at 7:32 P.M. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk