

# BOARD OF FIRE COMMISSION

## Regular Meeting

JUNE 8, 2020

“MINUTES”

**Present:** Brett Salafia, Phil Visintainer (arrived at 7:26PM), Darin Hurne, Darius Ledas and Eric Germain.

**Others Present:** Fire Chief Greg Voelker and Fire Marshal Rich Klotzbier.

**Call to Order:** Chairman Salafia called the meeting to order at 7:06 p.m. on Zoom.

### **Pledge of Allegiance:**

**Approval of the Minutes:** *A motion was made Mr. Hurne, seconded by Mr. Germain, to approve of the May 11<sup>th</sup>, 2020 regular meeting minutes with one change to item b under new business. It should say that the money was saved from the chief vehicle not the new engine project. Voted 4-0 in favor.*

**Public Remarks:** None

**Approvals of bills/ budget reports:** The physicals were not billed from this fiscal year's budget. Connecticut Urgent Care will be contacted to try and resolve the problem for the next meeting. This expense will be placed on PO to use the money from this year's budget. *A motion was made by Mr. Hurne, seconded by Mr. Ledas, to put the remaining balance of \$15,226.75 on a PO to pay for the physicals. Voted 4-0 in favor.*

**Fire Marshal Report:** Attached to minutes.

**Fire Chief Report:** Attached to minutes.

**Communications:** None

### **Unfinished Business:**

- a) **Dry Hydrants Follow Up:** The commission and fire department are waiting on the contractor to finish Chestnut Hill. The discussion for this topic will be tabled for next month's meeting.
- b) **Hurst Tools/ Capital Update:** Two Hurst tools packs were purchased; one was out of its own line item and the other was out of New Engine line item. The invoices were sent to the finance department to figure out another way to get the items paid off.

### **New Business:**

- a) **Discussion of Outstanding Fiscal Year Budget/Purchases:** There is \$55,000 left in the operating budget. It was suggested that the Hurst tools could be covered under the operating budget if there are no other options. Quotes will be needed for upgrades to the

AC system at both companies. And the quote for the new kitchen at Company 1 came in and will be emailed to the commission members to review for the next meeting or a special meeting. The LED upgrades have been completed at both companies. One fixture needed to be replaced, but no other problems arose during the project.

- b) **Any other New Business:** The firehouse software stopped its current version. In September they will be switching to their new platform. With this switch most of the custom reports were lost. There will be a webinar at the end of the month explaining the new software. With this platform change, the prices of service will change. The price will most likely be a certain dollar amount per firehouse in the town. The Fire Marshal was informed of another software that could be used for the department called Red Alert NMX. Other firehouse software will be investigated.
- c) **Flag Project:** Alana Coucheaux wanted to hold a flag project that mounts flags that correspond with the flags in the old village center. This could be used as training for fire department personnel with the ladder truck. There will be a maximum of 30 flags; this number could be staggered for 15 flags this year and 15 flags next year. This would be good for the company to participate in training and a community event. Kevin Reich will be participating in this event and will be ordering the flags and mounts.

**Adjournment:** *A motion was made by Mr. Hurne, seconded by Mr. Salafia, to adjourn the meeting at 7:30PM. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk