

BOARD OF FIRE COMMISSION

Regular Meeting

MAY 11, 2020

“MINUTES”

Present: Brett Salafia, Phil Visintainer, Darin Hurne, Darius Ledas and Eric Germain.

Others Present: Fire Chief Greg Voelker and Fire Marshal Rich Klotzbier.

Call to Order: Chairman Salafia called the meeting to order at 7:00 p.m. on Zoom.

Pledge of Allegiance:

Approval of the Minutes: *A motion was made Mr. Hurne, seconded Mr. Visintainer, to approve of the March 9th regular meeting minutes with no changes. Voted 5-0 in favor.*

A motion was made by Mr. Hurne, seconded by Mr. Ledas, to approve of the February 10th regular meeting minutes with no changes. Voted 5-0 in favor.

Public Remarks: None

Approvals of bills/ budget reports: There are no bills. All the PO's have been passed over to the Town Hall to be approved. The new Hurst tools have been delivered the Friday before the meeting was held. They were installed on the new Engine 2-12.

Fire Marshal Report: Attached to minutes.

Fire Chief Report: Attached to minutes.

Communications: None

Unfinished Business:

- A) Dry Hydrants Follow Up:** This topic was tabled for next meeting.
- B) New Engine 2-12 Status:** The new Hurst tools arrived the Friday before the commissioners meeting was held. There will be a hose test on the 20th. The tools will be installed, and the new 2-12 truck will be put into service. The ram has been mounted but the fire department members are waiting to install the other tools. The new tools are close to the older tools in weight, they are a little heavier than the old ones. There will be a new policy stating two people must operate the Hurst tools at one time.
- C) LED Lighting Upgrade:** All companies have been supposedly completed. The completion status will be double checked and brought up at the next meeting.
- D) Firehouse Software Billing Issue:** This issue has been resolved. The funds were approved and released but Firehouse emailed stating that the contract needs to be resigned. The outcome was that Firehouse was wrong; they did receive the money from the department.

- E) Accountability:** The policies for accountability still need to be made and implemented with the Fire Department members. It was suggested that the department needs better security and accountability at the Fire House and while on a call or at a scene. There is a system where members can scan in and out for calls, meetings, and trainings. This could also help members with accountability while on longer calls like searches, major fires, etc. These systems will be investigated to find out which one would be best for the department.

New Business:

- A) Discussion of Outstanding Fiscal Year Budget/Purchases:** The physicals the members performed were not taken out of the budget. The new hose for Engine 2-12 was taken out of the budget yet as well. The appliances were purchased but not delivered yet. And a quote is needed for the appliances for Company 2. It was suggested to get solid information on the budget accounts from the Town Hall.
- B) Other:** It was brought to the member's attention that the previous Town Manager had \$5,000 in last year's budget for a split unit for the Fire House. The money was never spent. The members want to confirm the information with the Finance Director. It was suggested to use the money to redo the meeting rooms and offices and to get the air conditioner fixed for Company 1 and 2 to use during the summer. This will be carried over to the next month's meeting to be voted on to get the projects started.

While buying the Hurst tools; the Fire Chief wanted to use the leftover money from the Chief vehicle project. But there was push back on this by the finance department. There were also cutbacks on the graphics for the new Engine to save money for the Hurst tools.

The members discussed holding next month's meeting in person at possibly Company 2 to have more space than in Company 1. The social distancing practices will be followed having people 6 feet apart.

Adjournment: *A motion was made by Mr. Hurne, seconded by Mr. Visintainer, to adjourn the meeting at 7:33 PM. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk

Administrative Assistant