

# **BOARD OF FIRE COMMISSION**

## **Regular Meeting**

**JANUARY 13, 2020**

### **“MINUTES”**

**Present:** Brett Salafia, Phil Visintainer, Darin Hurne, Eric Germain and Darius Leedus.

**Others Present:** Fire Chief Greg Voelker and Marty Swan.

**Call to Order:** Chairman Salafia called the meeting to order at 7:00 p.m. at Company #1 on Barton Hill Road.

**Pledge of Allegiance:**

**Approval of the Minutes:** *A motion was made by Mr. Germain, seconded by Mr. Visintainer, to approve of the December 9, 2019 regular meeting minutes. Voted 5-0 in favor.*

**Public Remarks:** None

**Approvals of bills/ budget reports:** The Chief requested to buy 12 new SCBA bottles. *A motion was made by Mr. Germain, seconded by Mr. Leedus, to purchase 12 SCBA bottles not to exceed \$12,000. Voted 5-0 in favor.*

**Fire Marshal's Report:** Attached to the minutes.

**Fire Chief's Report:** Attached to the minutes.

**Communications:** None

**Unfinished Business:**

- a) **Dry Hydrants Follow Up:** The hydrants on the lake are on the list for the priorities to be fixed first. These hydrants will be fixed in the Spring with the warmer weather. The project for the hydrants doesn't have to go before the inland wetland committee to get permission or permits. There is money in the budget for the repairs to the Chestnut Hill hydrant. The plan to fix the hydrant on Chestnut Hill would be to push the hydrant back from the road and have a parking area for emergency vehicles. The changes will help keep the vehicles safe while aiding on calls. The members discussed figuring out who oversees the hydrants located on private properties. The hydrant on Laurel Ridge needs a pipe fix. The members will find out who to contact about the fix.
- b) **New Engine 2-12 Status:** There were two minor tweaks and some piping issues. The project is close to being finished.
- c) **OSHA Complaint Follow Up:** The reports of physicals and proof of accountability training were sent to OSHA in response to their letter. There are two members that haven't completed their physicals and are non-active.

- d) **Chief's Vehicle:** The vehicle is ready and in the Chief's possession. It just needs lettering on the side. The old vehicle is going to Company 2 as the new towing vehicle.
- e) **LED Lighting Upgrade:** This has been added into the budget to use money before the new budget goes into effect. *A motion was made by Mr. Germain, seconded by Mr. Hurne, to approve of the new LED lighting project not to exceed \$30,000. Voted 5-0 in favor.*
- f) **Continued Budget and Capital Budget Discussion:** The LED lighting, the air conditioning for Company 1, and the generator at Company 3 will be taken out of the budget. Remodel the kitchen at Company 1, remodel the chief's office and update the furniture will be added to the budget as well. The Chief is submitting the operating budget. The members discussed adding money to line item 5480 for computer systems for the fire house. The capital budget is continuing on the 5-year plan, Accountability should be included in the operating budget to get it sooner than if it were in the capital budget. It was cut from the capital budget the last two years. The members discussed revisiting the 5- and 10-year plans to see if new vehicles are needed.

**New Business:**

- a) **Award Program Accounting 2019:** The numbers will be posted for 30 days for the members to review and address any changes that may be needed.
- b) **Building Issues/Concerns:** The company 3 alarm panel has been beeping. The parts are ordered and will be fixed. The members discussed getting issues resolved through the chain of command.

**Adjournment:** *A motion was made by Mr. Germain, seconded by Mr. Visintainer, to adjourn the meeting at 7:39 PM. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk