

BOARD OF FIRE COMMISSION

Regular Meeting

DECEMBER 9, 2019

“MINUTES”

Present: Brett Salafia, Phil Visintainer, Darin Hurne, and Eric Germain.

Others Present: Fire Chief Greg Voelker, Marty Swan, John Kovach, Barbara Moore, and David Cox.

Call to Order: Chairman Salafia called the meeting to order at 7:00 p.m. at Company #1 on Barton Hill Road.

Pledge of Allegiance:

Approval of the Minutes: *A motion was made by Mr. Hurne, seconded by Mr. Germain, to approve of the October 21, 2019 regular meeting minutes. Voted 4-0 in favor.*

A motion was made by Mr. Hurne, seconded by Mr. Visintainer, to approve of the November 18, 2019 regular meeting minutes. Voted 4-0 in favor.

Public Remarks: None

Approvals of bills/ budget reports: Replace batteries in squad 1-12 for \$1,585 from line 5438. *A motion was made by Mr. Hurne, seconded by Mr. Visintainer, to approve the replacement of batteries in the amount of \$1,585 from line 5438. Voted 4-0 in favor.*

There is a rear seal leak on Tanker 2-12; the amount to repair the leak would be \$8,529. A motion was made by Mr. Hurne, seconded by Mr. Germain, to approve of the repair to tanker 2-12 in the amount of \$8,529 from line 5428. Voted 4-0 in favor.

Replacement of handheld radio batteries with Scranton Communications in the amount of \$2,460. A motion was made by Mr. Hurne, seconded by Mr. Visintainer, to replace the batteries in handheld radios in the amount of \$2,460 from line 5530. Voted 4-0 in favor.

Fire Marshal Report: Attached

Fire Chief Report: Attached

Communications: None

Unfinished Business:

- a) **Dry Hydrants Follow Up:** No repairs will happen in December but will probably start in January once the holidays are over. The department is exempt from needing to go before inland wetland for permits to repair the hydrants.
- b) **New Engine 212 Status:** The inspection date was moved up to January 24th. The progress of the new engine is online.

- c) **OSHA Complaint Follow-up:** OSHA is being updated. The fine against the department was paid. OSHA asked for more documents for accountability training. Fire department members have until the 15th to complete their physicals or they will be pulled from active. There are 8 more members needing to complete their physicals.
- d) **Physicals/Provider Update:** The fire department has a good relationship with the medical provider used for the physicals. The department will use them in the future.
- e) **Chief Vehicle:** The new lighting installation is being done this week and finished by Christmas.

New Business:

- a) **Award Program Trustee Appointment:** The meeting was held tonight before the regular meeting. The department appointed John Kovach as the new trustee. *A motion was made by Mr. Visintainer, seconded by Mr. Hurne, to approve of the appointment of John Kovach as the new trustee. Voted 4-0 in favor.*
- b) **Laptop for Katrina:** The previous laptop is outdated and nonfunctional. It was suggested to have the town's IT department help with setting up a laptop. Table the topic for further discussion for next month's meeting.
- c) **Budget:** Accountability should be added into the capital budget, possibly have \$15,000 for line item. Calendar in first year with 30 day turn over to have the department budget ready to be approved. More should be added in vehicle sinking fund, maybe have it at \$50,000. There should be money in the capital budget for building maintenance to keep buildings functional. In operating budget, the heating line items should be fixed since the department switched to natural gas for heating.

Adjournment: *A motion was made by Mr. Hurne, seconded by Mr. Visintainer, to adjourn the meeting at 7:27PM. Voted 4-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk

Administrative Assistant