

BOARD OF FIRE COMMISSION

Regular Meeting

January 14, 2019

“MINUTES”

Present: Brett Salafia, Phil Visintainer, Eric Germain, and Darin Hurne.

Others Present: Fire Chief Greg Voelker, Marty Swan, Fire Marshal Rich Kloztbier, and Fire Fighter Charles Spakowski.

Chairman Salafia called the meeting to order at 7:48 p.m. at Company #1 on Barton Hill Road.

Pledge of Allegiance:

Approval of the Minutes:

- a) *Mr. Germain made a motion to approve of the October 9th, 2018 regular meeting minutes with the revisions made by Mr. Salafia. Seconded by Mr. Visintainer. Voted 4-0 in favor.*
- b) *Mr. Hurne made a motion to approve of the November 29th, 2018 regular meeting minutes with revisions made by Mr. Salafia. Seconded by Mr. Germain. Voted 4-0 in favor.*
- c) *Mr. Germain made a motion to approve of the December 10th, 2018 regular meeting minutes with a few revisions from Mr. Hurne. Seconded by Mr. Hurne. Voted 4-0 in favor.*

Public Remarks: None

Approval of Bills/ Budget Report: None

Fire Marshal Report: Attached to the minutes.

Fire Chief Report: Attached to the minutes.

Communications: There was a request for an award pay-out for a deceased member to their beneficiary. This was added into the agenda as a line item.

Unfinished Business:

- a) **Dry Hydrants Follow Up Vote to Approve GBW Consulting:** The members reviewed the proposal from GBW Consulting about the dry hydrants. The time frame for the consulting would be between late March and early April for warmer weather. There were no objections against the proposal from the other board members.
- b) **Continued Capital Budget Discussion:** The Capital budget submissions were sent in to the town hall. The Engine 2-12 project went favorable with the Board of Finance and some members of the Town Council. The project's next steps would be going into the bonding stages. There were no other updates for the other requests.

- c) **Continued Operating Budget Discussion:** The board members were discussing different options of how to increase number of inspections and other duties pertaining to the Marshal office. It was suggested to add in a part-time hire to perform inspections only. Another would be to increase the Fire Marshal to full-time with a part-time deputy. The inspections would theoretically increase 85-90%. With this option either the part-time budget would have to increase, or a new line item would have to be added into the budget. The members also suggested adding an extra \$750 to cover the cost of internet. This topic will carry over to next month's meeting for further discussion.
- d) **Follow Up Repairs to CO. 2 Generator Housing:** No update yet.

New Business:

- a) **End of Year Recording Keeping:** The roster has been updated and reflects the correct number of people for the Fire Department. The Awards Program and Tax Abatement reports are going to be fixed. There was a glitch with the fire house software when it switched over and updated. This topic was tabled for discussion during next month's meeting.
- b) **Award Program 2018:** This topic has been tabled for next month's meeting.
- c) **Award Program Request FF Spakowski:** *Mr. Visintainer made a motion to approve the release of funds as requested. Seconded by Mr. Hurne. Voted 4-0 in favor.*
- d) **Award Program Request Beneficiary:** *Mr. Germain made a motion to approve the release of funds as requested. Seconded by Mr. Visintainer. Voted 4-0 in favor.*
- e) **Any Other Business:** None

Adjournment: *Mr. Germain moved to adjourn the meeting at 8:50 P.M.. Mr. Visintainer seconded. Vote 4-0.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk