

Town of East Hampton
Economic Development Commission
Regular Meeting

Tuesday, May 16, 2023

6:30 P.M.

TOWN HALL 2ND FLOOR MEETING ROOM #201 AND VIA ZOOM
MINUTES

Present: Chairperson Marlene Geary, Jordan Higgins, David May, and Ted Turner.

Absent: Walt Jedziniak and Sean Flynn.

Call to Order: Chairman Geary called the meeting to order at 6:33 P.M. in the Town Hall 2nd floor meeting room #102 and via zoom.

Adoption of Agenda: *A motion was made by Mr. Turner, seconded by Mr. May, to adopt the agenda as submitted. Voted 4-0 in favor.*

Approval of Minutes: *A motion was made by Mr. Turner, seconded by Mr. May, so approve of the April 18, 2023 regular meeting minutes as submitted. Voted 4-0 in favor.*

Public Comment: None

Town Manager's Report

- a. **New Business Update:** No update was given.
- b. **New Businesses with Planning & Zoning Approval/ Review of P&Z Minutes:** No update was given.

Continuing Business

- a. **New Business of the Month Process and June Nomination:** The members still need to take pictures and draft write ups for Ulti-Mutt and Flannery Recycling to submit to the Rivereast newspaper. The certificates need to be made to present to the businesses. An update will be sent tomorrow from Mr. Flynn.
- b. **Business Spotlight Process and June Nomination:** An update will be sent tomorrow from Mr. Flynn. There was no discussion from the members.
- c. **Around the Room: Ongoing EDC Projects:** The members briefly discussed asking the Town Manager if the commission members could have access to the One Drive to keep the documents and lists of businesses.
- d. **EDC Website:** There are no new pages to update.
- e. **Updated Review of Adjustments to the Business Incentive Ordinance:** The ordinance has been completed, the revisions have been added to the final draft. The final revised copy will be sent to the members and Town Manager. The members also discussed

presenting the ordinance to the Town Council. Get the ordinance and the members on the Town Council's agenda for one of their June meetings.

New Business: The commission received the same allocated budget for the next fiscal year. The members discussed ways to encourage people to buy locally, especially during the holiday season. The members want to encumber \$400 from the current fiscal budget for a big ad to be submitted in the newspaper for October. The current fiscal budget runs through June 30th and the members have a spreadsheet outlining how much is in each line item.

Correspondence: None

Announcements: The Village Center businesses hosted a Spring Stroll event. Rule of 3 Brewery is doing well and has great turnout for their trivia nights. The members also discussed making a donation to the Old Homes Day on behalf of the commission. It was suggested to look into whether it would be appropriate for the commission to donate money for the event. The members discussed passing out the business guide pamphlets at Old Homes Day. There are still about one hundred copies of the pamphlet left from the original printing.

Public Comment: None

Adjournment: *A motion was made by Mr. Turner, seconded by Mr. May, to adjourn the meeting at 7:23 P.M. Voted 4-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk