

**Town of East Hampton**  
**Economic Development Commission**  
**Regular Meeting**

Tuesday, October 18<sup>th</sup>, 2022

6:30 P.M.

Town Hall 2<sup>nd</sup> Floor Meeting Room #201 and via Zoom

**MINUTES**

**Present:** Walt Jedziniak, Marlene Geary, Jordan Higgins, Ted Turner and Chairman Matthew Reich.

**Absent:** Jase Doane.

**Call to Order:** Chairman Reich called the meeting to order at 6:33 P.M.

**Adoption of Agenda:** *A motion was made by Ms. Geary, seconded by Mr. Turner, to adopt the agenda with the addition of 5b under continued business for the Town Council response to the Business Incentive Program. Voted 5-0 in favor.*

**Approval of Minutes:** *A motion was made by Mr. Turner, seconded by Mr. Higgins, to approve of the September 20<sup>th</sup>, 2022 regular meeting minutes as submitted. Voted 5-0 in favor.*

**Public Comment:** None

**Continuing Business:**

- a. **Update and Discussion on Actions to Support Bells on the Bridge Project:** There is no update for this topic. It will be tabled for next month's meeting.
- b. **Town Council Response to the Business Incentive Program:** The Town Council reviewed the Business Incentive Program package at their last meeting. There was some feedback from the members. The commission members discussed the documents included in the program packet. The package has the one page application the business owners completes. The other document included in the package is the guidelines for the commission members to evaluate the business by. Revisions and changes could easily be made to the documents. Some fine tuning could be made. The package is comprehensive and accessible for those applying for the incentive program. The members also discussed making sure the Town Council knows that the package is made up of two separate documents. Once that is clarified the commission members want to see if the Council member's feedback would be different. *A motion was made by Mr. Turner, seconded by Ms. Geary, to have Chairman Reich email Chairman Philhower of the Town Council and Town Manager Dave Cox to ask for clarification on the feedback for the Business Incentive Program package. Also, to invite a Town Council member to an upcoming EDC meeting to have a conversation and get recommendations on the program packet. Voted 5-0 in favor.*

**New Business:**

- a. **Discussion & Potential Action on Updating Commission's Webpage on Brownfields Remediation Initiatives:** The members discussed whether the commission has a liaison from the Brownfields Agency. If there is a liaison, the members would like to extend an invitation to the EDC meetings. A suggestion was made to have the webpage updated to remove the old and outdated information not pertinent to the commission. Another suggestion was to ask the Brownfields Agency if they would be willing to do a quarterly update for the EDC.

**Correspondence:** None

**Town Manager's Report:** The Town Manager's report is available on the town's website. The report is updated weekly.

- a. **New Business Update/ New Businesses with Planning & Zoning Approval/ Review of P&Z Minutes:** The members reviewed and briefly discussed the Planning and Zoning minutes and motions.

**Public Comment:** None

**Adjournment:** *A motion was made by Mr. Turner, seconded by Mr. Jedziniak, to adjourn the meeting at 7:21 P.M. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk