

**Town Cemetery Board
Wednesday, June 18, 2018
11:00 a.m.
Town Hall Meeting Room**

MINUTES

Present: Chairperson Terri Latimer, Nikki O'Neill and Jack Lanzi. Also in attendance were Sexton Robert Drewry, Public Works Director Dean Michelson, Public Works Foreman Kyle Riley, Planning & Zoning Administrator Jeremy DeCarli, Town Council Liaison Kevin Reich and Matt Brown from Anchor Engineering.

Not Present: Dennis Wall

Call to Order

Chairperson Terri Latimer called the meeting to order at 11:00 a.m. in the Town Hall Meeting Room.

Approval of Minutes – April 11, 2018

A motion was made by Mr. Lanzi, seconded by Mrs. O'Neill, to approve the minutes of the April 11, 2018. Voted (3-0)

Review and Discussion of Young Street Cemetery Expansion

Matt Brown from Anchor Engineering provided an overview of the proposal for surveying and engineering the Young Street Cemetery expansion property. The proposal will be included with the minutes filed in the Town Clerk's Office. Mr. Brown indicated that the first task that should be completed is Task 2 to delineate the areas of wetlands. After the results from that task are completed and reviewed the other tasks can be discussed.

A motion was made by Mrs. O'Neill, seconded by Mr. Lanzi, to engage Anchor Engineering to perform Task 2 of the proposal. Voted (3-0)

The full \$5,000 allocated in the 2017/2018 budget will be encumbered to complete Task 2 and possibly Task 1 and 3, dependent on the results of Task 2.

Adjournment

A motion was made by Mr. Lanzi, seconded by Mrs. O'Neill to adjourn the meeting at 11:20 a.m. Voted (3-0).

Respectfully submitted,

Cathy Sirois
Recording Secretary