

Town of East Hampton

Design Review Board

Regular Meeting

Thursday, September 21, 2017

6:30 P.M.

Town Hall Meeting Room

Draft Minutes

Present: Chairman Tom Adams, Scott Hall, and Kevin Burnham.

Absent: Michael Chicoine.

Call to Order and Pledge of Allegiance:

Chairman Adams called the meeting to order at 6:30 P.M. in the Town Hall Meeting Room.

Approval of Minutes:

A motion was made by Mr. Burnham, seconded by Mr. Hall, to approve the minutes from the August, 17 2017 regular meeting with a minor change of the minutes to state 'a motion was made'. **(Voted 3-0)**

Public Comment: None

Communications: Chairman Adams had liaisons with Planning and Zoning that brought up a few topics to be discussed. An application from Main Street Venture that requests a zoning change for the first 400 feet down Main Street. This would make a zoning appeal for a POR zone and was discussed at length. P & Z recommended they attend a public hearing in October. The next topic was a zoning regulation that deals with temporary dwelling units of 200 feet that will be further discussed next month at the public hearing. An application from the Ron Kelly Institute, also known as St. Clements, request to change the damaged building from an R2 to a commercial building. An application from a Dollar General store to build on the corner of Lake Road and Route 66. The state is allowing the plan to go on, but the store is a non-conforming building going into a residential area.

Plan Reviews:

- A) **Yellow Marigold Massage- 95 Main Street:** The changes made to the sign enhanced the visibility and legibility concerns that were brought up in the previous meeting. The sign now conforms with the feel of the area the shop is located.

A motion was made by Chairman Adams, seconded by Mr. Hill, to recommend approval of the sign. **(Voted 3-0)**

- B) **ECO Coffee House- 82 Main Street:** The coffee shop has moved locations from previous meeting. The proposed sign will hang above both doors, with a smaller sign to be hung in the window next to the stair access. This is the same sign from the previous meeting.

A motion was made by Mr. Hill, seconded by Mr. Burnham, to recommend approval of the sign in the new location. **(Voted 3-0)**

- C) **Verizon Store- 11 East High Street:** The sign has been simplified with better clarity and legibility. The sign was meant to be a replacement and update for the business.

A motion was made by Mr. Burnham, seconded by Mr. Hill, to recommend approval of the sign. **(Voted 3-0)**

- D) **Epoch Arts- 27 Skinner Street:** The owners are fixing their existing sign to update the look. The structure itself won't change, but the owners are changing the color and lettering. Half of the lettering on the sign will be raised, while the other parts will remain flat on the sign.

A motion was made by Mr. Hill, seconded by Mr. Burnham, to recommend approval of the sign. **(Voted 3-0)**

- E) **72 Main Street- Stairs:** The owners are updating and fixing the stairs of their building. The stairs will be a gray color and the new railing will be a black color. The new railing won't have vertical rails, but it must be consistent with the other railing designs from the surrounding buildings.

A motion was made by Mr. Hill, seconded by Mr. Burnham, to approve the packet and papers submitted by the owners. But the committee wants the Building Official to approve of the changes before approval from the committee can be passed. **(Voted 3-0)**

New Business:

The members of the committee discussed changing the meeting times to have them pushed back. Having the meetings start at 7 P.M. instead of 6:30 P.M. would be advantageous and a more comfortable time for the members.

A motion was made by Chairman Adams, seconded by Mr. Hill, to change the Design Review Board meeting time from 6:30 P.M. to 7 P.M. **(Voted 3-0)**

Public Comment:

None

Adjournment:

A motion was made by Chairman Adams, seconded by Mr. Hill, to adjourn the meeting at 7:04 P.M. **(Voted 3-0)** in favor.

Respectfully Submitted,

Katrina Aligata

Recording Clerk