

**TOWN OF EAST HAMPTON**  
**DESIGN REVIEW BOARD**  
**REGULAR MEETING**  
**THURSDAY, DECEMBER 21, 2023**  
**6:30 P.M.**  
**TOWN HALL 2<sup>ND</sup> FLOOR MEETING ROOM AND ZOOM**

**MINUTES**

**Present:** Zachary Nelson, Scott Hill, and Kevin Burnham, with Town Manager Dave Cox.

**Absent:** Glenn Curtin

**Call to Order:** Mr. Burnham called the meeting to order at 6:42 P.M.

**Approval of Agenda:** *A motion was made by Mr. Nelson, seconded by Mr. Hill, to approve of the agenda as submitted. Voted 4-0 in favor.*

**Approval of Minutes:**

- A. Special Meeting of November 20, 2023:** *A motion was made by Mr. Hill, seconded by Mr. Nelson, to approve of the November 20, 2023 special meeting minutes with no changes. Voted 4-0 in favor.*

**Election of Chairman and Vice Chairman:** *A motion was made by Mr. Hill, seconded by Mr. Nelson, to nominate Mr. Burnham as Chairman and Mr. Nelson as Vice Chairman. Voted 4-0 in favor.*

**Public Comment:** None

**Plan Reviews**

- A. Review of 87 Main Street – Pizza on Main/Mateos – Façade Improvements:** Matt Carroll of Pizza on Main joined the meeting via zoom to present, discuss, and answer any questions the members may have. Mr. Carroll owns the Pizza on Main restaurant and bought the consignment shop next door. He wants to open a Mexican restaurant in the old consignment shop side of the building. There will be stone façade on the bottom with Greek style columns for the pizza side of the building. The cantina stone façade would have rounded stones with tan natural stones. The pizza stone façade would be stacked horizontal stones with a New England colored stones. A two foot protrusion of the roof to separate the bottom and top of the building. The applicant is looking to use a finish like stucco but is lighter in weight. The vinyl siding will be taken down and the existing sign will be removed. The existing structure of the sign holder will be used for the future sign. A different stone façade will be used for the Mexican side of the building. An old style scalloped tin roof will be used for the roofing and siding for the top portion of the

building on the cantina side. Mr. Carroll stated that the permits will be obtained for the signage for both restaurants. He also stated that the signs would be in keeping with the style and theme of the area of the Village Center. It was suggested to use either clapboard or shiplap style siding instead of the fake stucco. A suggestion was made that the new siding should be a darker color to make the signs stick out more. The members discussed getting rid of the columns on the pizza side and instead having the dark trim extend up higher on the building. The trim could include some details of the columns to tie some of the style of the restaurant into the trim. The lolly column will be boxed out and carry it up to the second floor of the building. Rustic boards will be the siding on the cantina side and there will be clapboard style siding on the pizza side of the building. *A motion was made by Mr. Nelson, seconded by Mr. Burnham, to approve of the plan review with the changes to have the stone façade on the Mexican side be natural wood finish siding, the stone façade on the pizza side stay the same, not to use stucco but a dark colored clapboard, the second floor will be dark clapboard as well, to have a metal awning and not a built out roof, to keep the color of the siding with the theme and style of the Village Center, to submit a signage plan to the board for review, and to have the details coordinated with town staff. Voted 4-0 in favor.*

**New Business:** None

**Old Business:** None

**Public Comment:** None

**Adjournment:** *A motion was made by Mr. Nelson, seconded by Mr. Hill, to adjourn the meeting at 7:24 P.M. Voted 4-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk