

**TOWN OF EAST HAMPTON**  
**DESIGN REVIEW BOARD**  
**SPECIAL MEETING**  
**MONDAY, NOVEMBER 20, 2023**

**6:30 P.M.**

**TOWN HALL 2<sup>ND</sup> FLOOR MEETING ROOM #201 AND VIA ZOOM**

**MINUTES**

**Present:** Zachary Nelson, Scott Hill, Kevin Burnham, Glenn Curtin, with Town Manager David Cox.

**Absent:** None.

**Call to Order:** Vice Chairman Curtin called the meeting to order at 6:34 P.M.

**Approval of Agenda:** *A motion was made by Mr. Burnham, seconded by Mr. Nelson, to approve of the agenda as submitted. Voted 5-0 in favor.*

**Approval of Minutes:**

- A. Regular Meeting of February 16, 2023:** *A motion was made by Mr. Burnham, seconded by Mr. Cox, to approve of the February 16, 2023 regular meeting minutes with no changes. Voted 5-0 in favor.*

**Public Comment:** None

**Plan Reviews:**

**A. Review of 105 Main Street – Siding Design/Color Selection for East Hampton**

**Public Library:** Steve Fontanella, the Town Facilities Director, attended the meeting to present to the members and answer questions. Mr. Fontanella brought sample materials for the members to review and compare. One option would be cedar looking vinyl product on the street side and parking lot side of the building. Town staff and Mr. Fontanella searched for matching products to that of the existing siding. The new gutter trim will match the existing trim. The people working in the building were asked which color they liked most, pacific blue was the favored color for the siding. Slate grey was another siding color option. The existing color of the siding on the building is a dark green-grey. The new siding would be certified and have a 50-year warrantee. The bell tower will be sided in the cedar looking siding. The slate grey siding material would be styled like clapboard. The town is leaning more towards the pacific blue cedar looking vinyl siding. That option would also match the existing style and look of the building as closely as possible. All of the existing siding and the gutters will be removed and replaced with new siding. The gutter trim will be bronze and the gutters will be the same as what was taken down. *A motion was made by Mr. Curtin, seconded by Mr. Burnham,*

*to approve of the plan review as presented going ahead with the pacific blue cedar style looking vinyl siding. Voted 5-0 in favor.*

**New Business**

**A. Approval of 2024 Meeting Calendar:** *A motion was made by Mr. Burnham, seconded by Mr. Nelson, to approve of the 2024 meeting dates as submitted. Voted 5-0 in favor.*

**Old Business:** Next month's meeting the members need to nominate a new chairman for the board to replace Mr. Chicoine.

**Public Comment:** None

**Adjournment:** *A motion was made by Mr. Burnham, seconded by Mr. Nelson, to adjourn the meeting at 6:52 P.M. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk