

**TOWN OF EAST HAMPTON**  
**DESIGN REVIEW BOARD**  
**REGULAR MEETING**  
**THURSDAY, JANUARY 20, 2022**  
**6:30 P.M.**  
**VIRTUAL MEETING VIA ZOOM**

**MINUTES**

**Present:** Zachary Nelson, Kevin Burnham, Scott Hill, Chairman Michael Chicoine, Glen Curtin, with Jeremy DeCarli and Town Manager Dave Cox.

**Absent:** None

**Call to Order:** Chairman Chicoine called the meeting to order at 6:31 P.M.

**Public Comment:** None

**Approval of Minutes**

- A. Regular Meeting of October 21, 2021:** *A motion was made by Mr. Burnham, seconded by Mr. Curtin, to approve of the October 21<sup>st</sup>, 2021 regular meeting minutes as submitted. Voted 5-0-1 with Mr. Chicoine abstaining.*

**Plan Reviews**

- A. 13 North Main Street – New Building:** There will be a new building going in next to an existing building. The proposed building will match the existing building to keep in style and theme of what is already on the property. The proposed building will use same or matching materials as the existing building. This plan was brought before the commission a couple years ago, but the project wasn't completed. There are definite parking spaces on existing gravel parking lot. There are 4-5 spots in back of building that has access to Hills Avenue. During the weekends, the parking would have more availability since the dentist office is closed. The dentist office is the proposed building going in on the property. The gravel parking will be paved after the building is built. Each side of the building measures 50 feet with a pyramid shaped roof. The members discussed options for bringing the roof height down since the building is tall with the roof it the proposed height. One suggestion was to add fake dormers to break up the roof line. The eave height could be increased and windows added under the eaves to make a new line look. Another suggestion was to match the roof height with the existing building. This would solve the roof height problem and match the buildings designs and styles seamlessly on the property. Matching the roofs of both buildings would have the proposed roof a 'tented' or ridged roof running east to west. The siding matches the existing building but the proposed building won't have the banding under the eaves. *A motion was made by Mr.*

*Burnham, seconded by Mr. Hill, to recommend suggestions to the applicant to raise the entrance porticos another 2-3 feet, align the eaves, reconsider the roof line and make a roof ridge running east to west that is parallel to Sweet Jeans, have dormers on the north and south sides of the building, and to change the upper molding. Once the building plans have been updated; the Town Manager, Jeremy DeCarli, and Zachary Nelson will check to make sure all the changes have been made. Voted 6-0 in favor.*

**New Business**

**A. Approval of 2022 Meeting Dates:** *A motion was made by Mr. Hill, seconded by Mr. Burnham, to approve of the 2022 meeting dates. Voted 6-0 in favor.*

**Old Business:** The members briefly discussed the Gulf sign that was installed in the Village Center. The sign was put up before any type of application was submitted. Mr. DeCarli will be keeping an eye on the gas station and will be contacting the owners about the sign. The issue is with the orange banding on the sign that doesn't fit the style or theme of the Village Center.

**Public Comment:** None

**Adjournment:** *A motion was made by Mr. Burnham, seconded by Mr. Chicoine, to adjourn the meeting at 7:16 P.M. Voted 6-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk