

TOWN OF EAST HAMPTON
DESIGN REVIEW BOARD
REGULAR MEETING
THURSDAY, OCTOBER 21, 2021
6:30 P.M.
VIRTUAL MEETING VIA ZOOM

MINUTES

Present: Kevin Burnham, Zachary Nelson, Glenn Curtin, Jeremy DeCarli, and Dave Cox.

Absent: Chairman Michael Chicoine and Scott Hill

Call to Order & Pledge of Allegiance: Mr. Burnham called the meeting to order at 6:32 P.M.

Public Comment: None

Approval of Minutes

- a) **Regular Meeting of September 16th, 2021:** *A motion was made by Mr. Nelson, seconded by Mr. Cox, to approve of the previous meeting minutes of September 16th, 2021 with no changes. Voted 5-0 in favor.*
- b) **Special Meeting of October 4th, 2021:** *A motion was made by Mr. Nelson, seconded by Mr. Cox, to approve of the special meeting minutes of October 4th, 2021 with no changes. Voted 5-0 in favor.*

Plan Review:

- A. **265 West High Street – Global Storage:** Wayne Rand joined the call to present and answer questions. The Sports on 66 building is planned to be renovated into a self-storage area. A new façade will have the company name and the words ‘climate controlled’ under the name. The signs will have stand alone, individual stand up letters that will be visible through the windows. The letters for the name would be 32 inches and the letters for the ‘climate controlled’ would be 18 inches. The letters will also be internally lit with different colors. There will be some small landscaping around the building and around the parking lot. The existing blue color of the building will stay, but there will be white paneling where the signs will go. This could break up some of the blue on the building. The roof line will be broken up by lifting the corners of the roof by three feet. Four foot stone work will run along the bottom of the building. It was suggested to reduce the parking lot. There will be two floors of storage units. There is an existing mezzanine for the sports arena that will be added upon and have a full floor added. There will be a loading dock and bay door for bringing bigger items into the building. A window would be added near a shed that sticks out from the building. The members expressed concerns for the lighting from the building on the residential side. The side of the building with the

loading dock and bay door will have pack lighting that cut off. There won't be light poles by the building. The facility will have security since it will be open 24/7. The interior lights will be motion sensor. The hallways will be lined with windows to maximize natural light in the building. There will be about 500 units. The lights will be set onto timers for dimming after a certain time during the night. The members would like to see the landscape site plan for the project. The site plan will go to Planning and Zoning on November 3rd. *A motion was made by Mr. Burnham, seconded by Mr. Cox, to approve of the application providing the applicant provides windows and additional landscaping screening on the projecting portion of the north elevation, have applicant provide additional plans for landscaping, removal of parking, and the timely dimming of the lights acceptable to staff and Planning and Zoning commission. Voted 5-0 in favor.*

New Business: None

Old Business: None

Public Comment: None

Adjournment: *A motion was by Mr. Cox, seconded by Mr. Curtin, to adjourn the meeting at 7:07 P.M. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk