

**Town of Colchester – Town of East Hampton  
Joint Facilities Meeting  
Tuesday, January 17, 2023 5:00PM  
Colchester-East Hampton Treatment Plant Meeting Room and Zoom**

**MINUTES**

**Attendance:** Mark Barmasse, John Suprono, Robert Peter, Peter Villa, Steve Coyle and Ron Silberman (5:12pm)

**Absent:**

**Other Attendee(s):** Scott Clayton: Public Utilities Administrator, Ben Gilmore: Superintendent, Pam Minella: Town of Colchester, Water and Sewer Interim Supervisor, David Cox: Town of East Hampton, Town Manager and Paul Cerreta: Operator III

**1. Call to Order**

Mr. Barmasse called the meeting to order at 5:01 PM

**2. Public Comments**

Edwin Kosinski, National Representative of the National Assoc. of Government Employees, representing the Local RI-319. The Union is here regarding comments made at the September (9/20/23) and “October” (there was no JF meeting in October) Board meetings and the misrepresentations of the operator’s work quality, work they do and integrity. As well as safety concerns. A copy of Article X, Safety and Health of the Collective Bargaining Agreement referencing Sections 5 and 6 was distributed and made part of these minute.

David Cox, Town Manager for the Town of East Hampton wanted to introduce himself and become familiar to the members of the Joint Facilities Board.

**3. Approval of Minutes**

**A. Regular Meeting of November 15, 2022**

Mr. Peter made a motion to approve the November 15, 2022 regular meeting minutes as presented, seconded by Mr. Villa. **Vote 6-0**

**4. Report of Operations**

**A. November and December 2022**

Mr. Gilmore went over the Joint Facilities Operations and Maintenance reports for November and December. Key items reported on by Mr. Gilmore:

November- Dewatered 19 days. Operators had generator training in Hebron. Grant Weaver of Grant Tech assisted in fine tuning the process control i.e. testing , timers on mixers etc.

December- Dewatered 20 days. Paul Cerreta: Operator III completed the Manger Leadership class. A new pump was ordered for MAPS. Pump #3 had a issues with the bearings.

SOP meeting discussion to be added to the agenda until completion.

**5. Budget Status, Discussion/Action on the following items**

**B. 22/23 Budget Status**

Mr. Clayton reported on the 2022/23 Revenue and Expenses. Revenue is reporting at 54.9% . Operations is reporting at 48.2%. *Copies distributed and made part of these minute.*

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**6. Old Business, Discussion/Action on the following items:**

**A. MAPS -AECOM**

A proposal was received from AECOM and was forwarded to Carlos Esquerra at CT DEEP for review. Reimbursement from the State for the Engineering study would be approx. 55%.

A copy of the proposal will be sent to the Board for review and Mr. Clayton will review the bonding procedure in regards to which town will hold the bond and the signatures required.

**7. New Business, Discussion/Action on the following items:**

**A. Presentation of proposed FY 23/24 budget**

The Joint Facilities committee reviewed and discussed the recommended operating and revenue budget for 2023/24 fiscal year. Any changes or correction will be made at the February 21, 2023 meeting. *Copies were distributed and made part of these minutes*

This year's expense budget proposes an increase by \$146,822.00 or 5.58%

*David Cox left meeting at 6:15*

**8. Capital Planning**

**A. MAPS**

Nothing additional to report.

**B. Plant**

Aeration tank project is scheduled for completion in early summer. Due to increased costs, use of Capital funds made be necessary.

**9. Executive Session**

**A. None**

**10. Adjournment**

Mr. Suprono made a motion to adjourn, seconded by Mr. Coyle. **Vote: 6-0, Motion Passed**  
Meeting was adjourned at 6:30 pm.

Respectfully submitted,  
Linda B. Connors  
Recording Secretary