

**Town of Colchester – Town of East Hampton  
Joint Facilities Regular Meeting  
Tuesday, July 20, 2021 5:00PM**

**APPROVED MINUTES**

*The Meeting of the Town of Colchester – Town of East Hampton Joint Facilities Committee was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room and via zoom on Tuesday July 20, 2021 at 5:00 P.M.*

**In Attendance:** Mark Barmasse (via Zoom), John Suprono (5:30), Steve Coyle (5:25) and Ron Silberman

**Absent:** Robert Peter and Peter Villa

**Other Attendee(s):** Scott Clayton: Public Utilities Administrator, Ben Gilmore: Superintendent and James Paggioli: Public Works Director for the Town of Colchester (via Zoom)

**1. Call to Order**

Mr. Barmasse called the meeting to order at 5:15 PM

**2. Approval of Minutes**

**A. Meeting of May 18, 2021**

Mr. Coyle made a motion to approve the May 18, 2021 Regular meeting minutes as amended, seconded by Mr. Suprono. ***Vote 4-0 Motion Passed***

**3. Report of Operations**

**A. May, June 2021**

The Joint Facilities Operations and Maintenance report for May and June was presented by Mr. Gilmore which includes but not limited to routine dewatering 18 days and 14 days respectively, grinder pump/pipe repairs and pump station repairs. Key items reported: The Plant hosted the River Cog paper shredding day in May and the Hazardous Waste day in June. The roof replacement work has been completed.

A manhole inspection (CMOM) discovered a minimum of 4 manholes that were in bad shape and needed to be re-grouted. One manhole near Hawthorne was leaking approx. 5gpm. Continuous leakage from the manholes was approx. 30-50gpm.

**4. Budget Status, Discussion/Action on the following items**

**A. 20/21 Budget Status**

Mr. Clayton shared the 20/21FY Revenue & Operations. Revenue is reporting at 96.8% collected which is currently in line for the year. Operation is reporting at 111.5% which includes the Reserve for Capital balance (Fund 62) transfer of \$400,000. *Copies were distributed and made part of these minutes.*

**5. Old Business, Discussion/Action on the following items:**

**A. Colchester Force Main**

Mr. Paggioli reported that bids were open on July 16, 2021. The low bidder was J. Fletcher Creamer for \$438,930. J. Fletcher Creamer is a certified installer of lining systems. The Colchester Sewer and Water Commission and Environmental Partners will review the bid package and make the necessary recommendations prior sending it to the Colchester First Selectmen.

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**B. Plant Roofs**

Roof replacement project for the three flat roofs has been completed.

**C. Odor Control from Colchester**

The Re-Media product appears to be working to control the odor problem. The Hydrogen Sulfide has dropped from 200ppm to 11ppm. Mr. Clayton recommends that Colchester look into installing a permanent tank to eliminate the (270gal) number of totes.

**6. New Business, Discussion/Action on the following items:**

**A. Town Easement for Eversource**

The Town is in negotiations with Eversource to relocate the power line on the upper section of the Airline trail above the Plant. A new power line would run from Airline Trail, down the hill near the front side of the Plant to the end to the driveway. The Plant will also be benefiting by receiving a direct feed from the new line.

**B. Lighting upgrades**

Artis Energy completed an energy audit for the Plant. Upgrades will include new LED lighting in the Inlet building, RDT building, exterior building lights and parking lot lights. Cost for upgrade is approx. \$40K. Eversource will contribute \$24K to make a \$16k out of pocket cost for Joint Facilities with a 2yr. ROI. Work to begin Mid-September.

**7. Capital Planning**

**A. MAPS (RFQ)**

Mr. Clayton has started working on an RFQ for an engineering study for MAPS. The goal is to have a study completed as soon as possible in case any ARP, State or federal funds become available. *Copy of RFQ to be sent to all committee members.*

**B. Plant**

Mr. Gilmore is researching the cost for new pumps for the Digester that need to be replaced.

**8. Executive Session**

**A. Union Negotiations Status**

Mr. Coyle made a motion to enter into executive session at 6:15 p.m. seconded by Mr. Silberman. **Voted (4-0) Motion Passed.** Mr. Clayton, Mr. Gilmore, Mr. Paggioli and Mrs. Connors were invited into this session. *Executive session was adjourned at 6:25 p.m.*

**9. Adjournment**

Mr. Silberman made a motion to adjourn, seconded by Mr. Suprono. ***Vote: 4-0, motion passed***  
Meeting was adjourned at 6:27

Respectfully submitted,  
Linda B. Connors  
Recording Secretary

Minutes approved by the Joint Facilities Committee on September 21, 2021. ***Vote: 3-0, 1 abstained motion passed***

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