

**TOWN OF COLCHESTER – TOWN OF EAST HAMPTON
JOINT FACILITIES
COMMITTEE MEETING
November 20, 2018**

APPROVED MINUTES

The Meeting of the Town of Colchester – Town of East Hampton Joint Facilities Committee was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday November 20, 2018 at 5:00 P.M.

In Attendance: Mark Barmasse, Robert Peter, Peter Villa, John Suprono and Ron Silberman

Absent: Stephen Coyle

Other Attendee(s): Tim Smith: Public Utilities Administrator, Scott Clayton: Plant Superintendent James Paggioli, Public Works Director for the Town of Colchester, and Ben Gilmore Joint Facility Operator 4.

1. Call to Order

Mr. Barmasse called the meeting to order at 5:02 p.m.

2. Approval of Minutes

A. Regular Meeting of September 18, 2018

Mr. Peter made a motion to approve minutes as written, seconded by Mr. Silberman. **Vote 5-0 Motion Passed.**

3. Report of Operations

A. September and October

Mr. Clayton presented the September and October Report of Operations which have been made part of these minutes. Included in the report is a summary of the routine dewatering and maintenance as well as pump station repairs/cleaning.

Key items reported on were:

- Pine Trail Force main was shut down due to a report of sewage near Clearwater Lane and Pine Trail. Excavation determined there were two holes in the sewer pipe. Pipe was repaired and tested. As required, DEEP was notified of the spill.
- OSHA training for employees
- New F-150 was delivered.
- Plant transfer switch is in the process of being changed out.
- Mr. Barmasse asked about grinder pump repairs. Approx. 10 grinder pumps are fully repaired (piping, check valve, rails etc.) each year. There are currently 92 grinder pumps maintained by Joint Facilities.

4. Budget Status

A. Operations Budget 2017/18 closeout and 18/19 Budget Status

Mr. Smith presented the budget status for the 2018/19 fiscal year.

MAP repairs are running approx. 8K for impellers and Mr. Clayton estimates that they will need to order another impeller in next few weeks. Finance to transfer funds for the purchase of the F-150 to the operational funds. Funds were withdrawn from the incorrect account. Copies of the current Revenue and Expense budgets were distributed and made part of these minutes.

5. Old Business, Discussion/Action on the following items:

A. NPDES permit application

DEEP has received the NPDES application and will let us know if they have any questions.

6. New Business, Discussion/Action on the following items:

A. Approval of 2019 meeting schedule

A motion was made by Mr. Suprono seconded by Mr. Silberman to approve the 2019 meeting schedule. Unanimously approved.

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B. Southeastern Connecticut Council of Governments (SCCOG) data request

The SCCOG is requesting participation from the WPCA to assess the region's future wastewater infrastructure needs. Copy of letter was distributed and made part of these minutes.

7. Executive session

A. Union Contract Mediation resolution.

A motion was made by Mr. Peter and seconded by Mr. Suprono to enter into executive session at 5:32 p.m. to discuss the item listed above. **Voted (5-0) Motion Passed.** Mr. Smith, Mr. Paggioli and Mr. Clayton, were invited into this session.

Resolution:

Mr. Villa made a resolution to approve the Union Contact as written. Second by Mr. Suprono **Vote 5-0, Motion Passed.**

Executive session was adjourned at 7:22 p.m.

8. Adjournment

Move to adjourn made by Mr. Peter, and seconded by Mr. Villa. Motion unanimously carried the meeting was adjourned at 7:25 pm.

Respectfully submitted,
Linda B. Connors
Recording Secretary

Minutes approved by a unanimous vote of the Joint Facilities Committee on January 22, 2019.