

**TOWN OF COLCHESTER – TOWN OF EAST HAMPTON
JOINT FACILITIES
COMMITTEE MEETING
September 18, 2018**

APPROVED MINUTES

The Meeting of the Town of Colchester – Town of East Hampton Joint Facilities Committee was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday September 18, 2018 at 5:00 P.M.

In Attendance: Mark Barmasse, Robert Peter, Peter Villa, John Suprono, Ron Silberman and Stephen Coyle (5:03)

Absent: None

Other Attendee(s): Tim Smith: Public Utilities Administrator, Scott Clayton: Plant Superintendent James Paggioli, Public Works Director for the Town of Colchester, and Ben Gilmore Joint Facility Operator 4.

1. Call to Order

Mr. Barmasse called the meeting to order at 5:00 p.m.

2. Approval of Minutes

A. Regular Meeting of May 15, 2018

Mr. Peter made a motion to approve minutes as written, seconded by Mr. Barmasse. **Vote 3-0 Motion Passed. 3 Abstained**

Mr. Coyle arrived at the meeting

3. Report of Operations

A. May, June, July and August

Mr. Clayton presented the May, June, July and August Report of Operations which have been made part of these minutes. Included in the report is a summary of the routine dewatering and maintenance as well as pump station repairs/cleaning.

Key items reported on were:

- Eighteen (18) Mission Units (alarms) have been installed and are online in all East Hampton pump stations. Units are cell based. Alarm notifications and detail reports are sent directly to the Operator on Call's cell phone.
- New pump was installed at Royal Oaks. Same pump was no longer available so went with a new Homa pump.
- DMRQA testing has been completed and passed all tests in-house.
- MAPS well pump was replaced.
- Cleaned and flushed polymer feed system on press (twice). Trying a new dry polymer.
- As required by the State approx. 3 manholes were raised on Rt. 16 and Rt. 66.
- Raymond Brook PS muffin monster was repaired and reinstalled and received a new control panel.

4. Budget Status

A. Operations Budget 2017/18 closeout and 18/19 Budget Status

Mr. Smith presented the budget status for the 2017/18 fiscal year and noted that the fiscal year budget has still not officially been closed out. The \$206,428 fund balance still needs to be transferred into the Joint Facilities Capital fund. Copies of the 2017/18 Revenue and Expense budgets were distributed and made part of these minutes. 2018/19 Revenue and Expenses for all accounts show minimal changes this early in the fiscal year. Copies of the current Revenue and Expense budgets were distributed and made part of these minutes.

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B. Resolution to transfer funds from Operating to Capital.

Resolved: *the Town of Colchester-Town of East Hampton Joint Facilities does hereby authorize the Public Utilities Administrator to transfer \$206,428.00 from Operating acct. 62580582-5980 to the Joint Facilities Capital account.*

Motion was made by Mr. Suprono, seconded by Mr. Coyle. Motion unanimously carried.

5. Old Business, Discussion/Action on the following items:

A. Potential Purchase of Property

Mr. Angelo Simoni (Coughlin Rd 06/6/3B) contacted Mr. Smith to see if there was still interest in purchasing abutting property. Mr. Smith reiterated that the Colchester- East Hampton might possibly be interested in purchasing the property but at no more than the recent appraised value. The owner requested that an additional appraisal be ordered. The committee agrees not to pay for another appraisal

6. New Business, Discussion/Action on the following items:

A. NPDES permit application ongoing

DP Engineering will be doing the application. Results will be published in the River East.

B. New Operator Starting 9/17/2018

Interviews were completed and a new operator started on September 17, 2018

C. NACWA award (not on agenda)

The plant has received the NACWA Gold Award (National Association of Clean Water Agencies) for the 3rd year in a row.

7. Executive session

A. Union Contract Mediation ongoing.

A motion was made by Mr. Suprono and seconded by Mr. Silberman to enter into executive session at 5:48 p.m. to discuss the item listed above. **Voted (6-0) Motion Passed.** Mr. Smith and Mr. Paggioli, were invited into this session.

Executive session was adjourned at 6:30 p.m.

8. Adjournment

Move to adjourn made by Mr. Villa, and seconded by Mr. Suprono. Motion unanimously carried the meeting was adjourned at 6:35 pm.

Respectfully submitted,
Linda B. Connors
Recording Secretary

Minutes approved by a unanimous vote of the Joint Facilities Committee on November 20th, 2018.