

**TOWN OF COLCHESTER – TOWN OF EAST HAMPTON
JOINT FACILITIES
COMMITTEE MEETING
November 21, 2017**

APPROVED MINUTES

The Meeting of the Town of Colchester – Town of East Hampton Joint Facilities Committee was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday November 21, 2017 at 5:00 P.M.

In Attendance: Mark Barmasse, Robert Peter, Ron Silberman and John Suprono

Absent: Stephen Coyle

Other Attendee(s): Tim Smith: Public Utilities Administrator, Scott Clayton: Plant Superintendent James Paggioli, Public Works Director for the Town of Colchester and Carol Morris-Scata, WPCA Chair for the Town of Lebanon.

1. Call to Order

Mr. Barmasse called the meeting to order at 5:00 p.m.

*Upon a motion by Mr. Suprono, seconded by Mr. Peter, Item 5b (Old Business – High Point Easement) was moved to Item 2 on the agenda in order to accommodate visitors and owners from High Point Estate Homeowners Association. **Vote: 4-0. Motion Passed.***

2. High Point easement

After an introduction of the members of the High Point Estates Homeowners Association (HPEHA), Mary Ann Meehl, of 39 High Point Dr. and Committee Chair addressed the Joint Facilities (JF) committee on concerns within the High Point easement area, which is located at the end of the cul-de-sac on High Point Dr. The Open Space aka Low Point consists of a fenced-in area that contains the sewer lines and manholes for the Facilities Outflow to the CT River.

After a brief discussion regarding the property maintenance and fence. The parties agreed to have JF remove any unaccounted for padlocks and to have separate padlocks for JF and HPEHA for access to property. Joint Facilities will also ask Public Works to perform the seasonal maintenance prior to September if possible, and HPEHA will continue to maintain the open space area as needed.

Mary Ann Meehl, asked who owns/maintains the bollards which are falling over. Mr. Clayton said they were put in by the developer and are not owned by Joint Facilities.

Mr. Secondo, of 45 Auburn Knoll asked if it was allowable to put a dock in an area that is not obstructing the easement. Mr. Barmasse stated that the CT Dept. for Long Island Sound, and possible the Army Core of Engineers as well as an engineering representative for the JF would have to review any plans prior to making that determination.

3. Approval of Minutes

A. Regular Meeting of July 18, 2017

Mr. Peter made a motion to approve minutes, seconded by Mr. Barmasse. **Vote 2-0 Motion Passed. 3 Abstained.**

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4. Report of Operations

A. Mr. Clayton shared the Joint Facilities Operations and Maintenance reports for September and October respectively. He gave a brief overview of routine repairs. Key items reported on were; Lakeside RACS system is operational and is working well, interior painting was done in the Plant hallways and lunch room. The BAR screen has been installed and is waiting on electrician to finish. The parking area has been swept and painted and snow blower is finished and waiting on pickup. A new Comcast phone system was installed thorough out the Plant, and extended power outages from the storms in October created a large volume of overtime.

5. Budget Status

A. Operations Budget 2017/18 Status

Mr. Smith presented the budget status for the 2017/18 fiscal year and noted that the expenditures were all due to open PO's being processed. One expenditure noted was in Building & Equip Repair (5430), from which PO orders from last year for RACS and MAPS impellers were processed under 5430 instead of taken out of the Capital funds (5980) account. Copies of the current Revenue and Expense budgets were distributed and made part of these minutes.

6. Old Business, Discussion/Action on the following items:

A. Barscreen compactor & Auto septage station progress

Startup and training on the Barscreen compactor will be on Monday, November 27. Mr. Silberman mentioned getting a tour of all the new equipment. The Auto Septage System has been positively received by the septage haulers, however there is some concern on the capacity of septage coming in.

B. High Point Easement

There was a brief follow up conversation on the High Point easement. Primarily the JF choosing to provide seasonal brush cleaning/clearing as needed and the misconception of the JF obligation to clean/clear the property. Copies of Interoffice memo from James Paggioli, Colchester Director of Public Works to the Joint Facilities Committee regarding High Point Rd easement were distributed and made part of these minutes.

7. New Business, Discussion/Action on the following items:

A. Approve 2018 Meeting Schedule

A motion was made by Mr. Silberman to approve the 2018 meeting calendar, second by Mr. Suprono. **Vote: 4-0. Motion Passed**

B. Carol Morris-Scata, WPCA Chair for the Town of Lebanon joined the meeting and was looking of some insight on a few items, 1. The need for generators to individual grinder pumps when there's a power outage. Mr. Clayton mentioned that Marlborough uses an outside contractor that provides intermittent generator power to those types of properties. 2. Manhole and surface work and the obligation to repair and reseal.

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8. Adjournment

Move to adjourn made by Mr. Suprono, seconded by Mr. Peter and unanimously carried, the meeting was adjourned at 6:01 pm.

Respectfully submitted,
Linda B Connors Recording Secretary

Minutes approve by a unanimous vote of the Joint Facilities Committee on February 20th, 2018.