

**TOWN OF COLCHESTER – TOWN OF EAST HAMPTON  
JOINT FACILITIES  
COMMITTEE MEETING  
March 21, 2017**

**APPROVED MINUTES**

*The Meeting of the Town of Colchester – Town of East Hampton Joint Facilities Committee was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday March 21, 2017 at 5:00 P.M.*

**In Attendance:** Mark Barmasse, Robert Peter, Daniel Valentine, John Suprono, and Ron Silberman.

**Absent:** Stephen Coyle

**Other Attendee(s):** Tim Smith: Public Utilities Administrator, Scott Clayton: Plant Superintendent and James Paggioli, Public Works Director for the Town of Colchester.

**1. Call to Order**

Mr. Valentine called the meeting to order at 5:03 p.m.

**2. Approval of Minutes**

**A. Regular Meeting of January 17, 2017.**

Mr. Valentine requested to table the approval of the January 17, 2017 minutes to the May 16, 2017 meeting.

**3. Report of Operations**

Mr. Clayton delivered the Joint Facilities Operations and Maintenance reports for January and February. He gave a brief overview of the routine dewatering, pump station repairs/cleaning, repairs to sludge spreader and sander spreader belt and snow cleanup. Also, the new operator passed his Class I wastewater exam. More detailed items discussed were: The order was placed for both the new Bar Screen compactor (Huber) and the RAC's system (Lakeside). The Millstream Pump Station (PS) had multiple major repairs and replacements which came a power source issue, possibly lightning. Ice Pigging was done at both the Hawthorne PS and Princess Pocotopaug PS. The job went exceptionally well. The change in pump minutes went from approx. 250-300 min per day to approx. 100 min per day. Complete details of Operations and Maintenance, the State and JF monthly reports have been made part of these minutes.

**4. Budget Status**

**A. Operations Budget 2016/17 Status**

Mr. Smith presented the budget status for the current 2016/17 fiscal year. No changes or comments were added. Copies were distributed and made part of these minutes.

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**B. Approval of 2017/18 Fiscal Budget.**

Mr. Smith presented the revised version of the proposed 2017/18 Expense Budget for review and discussion. Discussion revolved around medical insurance, Capital Budget and the Undesignated Fund Account. Motion was made by Mr. Silberman, second by Mr. Peter, the members approved the 2017/18 Joint Facilities Operating Budget of \$2,084,393, which reflects a proposed increase in expenses of \$81,163.00 or 3.89% over last year. **Vote: 5-0 Motion Passed.**

The Budget Transfer Resolution which would transfer monies from the undesignated fund account to the Joint Facilities Capital Budget was removed and will be re-address at a later time.

Mr. Valentine requested a correction to the Joint Facilities Capital budget worksheet under Year 1(budget line Item 5980) from 30% to 3%.

**5. Old Business, Discussion/Action on the following items:**

**A. Barscreen compactor & Auto septage station progress**

Both items are ordered and are now waiting on the shop drawings which should be done in approx. 6-8 weeks.

The union grievance in relation to the Barscreen compactor has been withdrawn after the Barscreen was ordered.

**6. New Business, Discussion/Action on the following items:**

No new business to report.

**7. Adjournment**

On a motion made Mr. Valentine to adjourn. Approved by Mr. Peter, seconded by Mr. Barmasse and unanimously carried, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Linda B Connors  
Recording Secretary

*Minutes approved by a unanimous vote of the Joint Facilities Committee on May 16, 2017.*