

**TOWN OF COLCHESTER – TOWN OF EAST HAMPTON
JOINT FACILITIES
COMMITTEE MEETING
March 20, 2018**

APPROVED MINUTES

The Meeting of the Town of Colchester – Town of East Hampton Joint Facilities Committee was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday March 20, 2018 at 5:00 P.M.

In Attendance: Mark Barmasse, Peter Villa, Stephen Coyle, Robert Peter, John Suprono and Ron Silberman

Other Attendee(s): Tim Smith: Public Utilities Administrator, Scott Clayton: Plant Superintendent James Paggioli, Public Works Director for the Town of Colchester, and Ben Gilmore Joint Facility Operator 4.

1. Call to Order

Mr. Barmasse called the meeting to order at 5:03 p.m.

2. Approval of Minutes

A. Regular Meeting of February 20, 2018

Mr. Suprono made a motion to approve minutes as amended, seconded by

Mr. Villa. **Vote 5-0 Motion Passed. 1 Abstained**

3. Report of Operations

A. February 2018

Mr. Clayton presented the February Report of Operations which have been made part of these minutes. Included in the report is a summary of the routine dewatering and maintenance as well as pump station repairs/cleaning.

Mr. Villa asked about grinder pumps repairs and replacements. Grinder pumps are normally replaced with a new pump when they burn out however, the piping in the tanks are usually rebuilt when they need repair.

Initiated by Mr. Coyle there was a lengthy discussion on the wastewater flow report and the nitrogen report. Wastewater flows are at a constant fluctuation from rain, low lying area and infiltration & inflow.

Currently the plants nitrogen level is running at 70.1 % efficiency. Every year the statutory limit on nitrogen removal increases. It been determined that it's more cost effective to buy more nitrogen credits then to spend it on debt services toward capital improvements

4. Budget Status

A. Operations Budget 2017/18 Status

Mr. Smith presented the budget status for the current 2017/18 fiscal year. Revenue and expenses are currently in line for the year. Mr. Coyle requested a possible change to the revenue report format. Office staff will check with finance at modifying revenue sheet for the next meeting. Copies were distributed and made part of these minutes.

5. Old Business, Discussion/Action on the following items:

A. None

**TOWN OF COLCHESTER – TOWN OF EAST HAMPTON
JOINT FACILITIES
COMMITTEE MEETING
March 20, 2018**

APPROVED MINUTES

6. New Business, Discussion/Action on the following items:

A. Election of Officers.

Motion was made by Mr. Suprono and seconded by Mr. Villa to appoint Mr. Barmasse as Chairman. Mr. Coyle made a motion that nominations be closed. Motion unanimously carried.

Motion was made by Mr. Peter and seconded by Mr. Silberman to appoint Mr. Suprono as Vice Chairman. Mr. Coyle made a motion that nominations be closed. Motion unanimously carried.

7. Executive session

A. Potential property purchase

A motion was made by Mr. Suprono, seconded by Mr. Coyle, to enter into executive session 5:37 p.m. to discuss the item listed above. Voted (5-0). Mr. Smith, Mr. Clayton, James Paggioli, Ben Gilmore and Linda Connors were invited into this session.

Executive session was adjourned at 6:11 p.m.

8. Adjournment

Move to adjourn made by Mr. Peter, and seconded by Mr. Suprono. Motion unanimously carried the meeting was adjourned at 6:12 pm.

Respectfully submitted,
Linda B Connors Recording Secretary

Minutes approved by a unanimous vote of the Joint Facilities Committee on May 15, 2018.