

Town of Colchester – Town of East Hampton
Joint Facilities Regular Meeting
Tuesday, September 21, 2021 5:00PM
Virtual Meeting via Zoom

APPROVED MINUTES

Attendance: Mark Barmasse , John Suprono , Steve Coyle, Robert Peter and Ron Silberman (5:28pm)

Absent: Peter Villa

Other Attendee(s): Scott Clayton: Public Utilities Administrator and Ben Gilmore: Superintendent

1. Call to Order

Mr. Barmasse called the meeting to order at 5:03 PM

2. Approval of Minutes

A. Meeting of July 20, 2021

Mr. Coyle made a motion to approve the July 20, 2021 Regular meeting minutes, seconded by Mr. Suprono. ***Vote 3-0, 1 abstained Motion Passed***

3. Report of Operations

A. July, August 2021

Mr. Clayton (Mr. Gilmore temporarily absent) reported that Mr. Gilmore has been doing research on different pump vendors. The Plant overall did well during the recent storms and high volume of rain.

4. Budget Status, Discussion/Action on the following items

A. 20/21 Budget Status

Mr. Clayton shared the 20/21FY Revenue & Operations. Revenue is reporting at 99.0% collected and Operation is reporting at 110.4% less the undesignated fund transfer. *Copies were distributed and made part of these minutes.*

B. 21/22 Budget Status

2021/22 Revenue and Expenses for all accounts show minimal changes this early in the fiscal year. *Copies distributed and made part of these minute.*

5. Old Business, Discussion/Action on the following items:

A. Colchester Force Main

Mr. Clayton announced that Mr. Paggioli, Public Works Director for the Town of Colchester will be retiring as of September 24, 2021.

The force main project has been approved and is expected be completed by December 10, 2021. Due to pending materials (8 to 10 weeks), no start date has been established.

The Airline Trail is expected to be kept open during the repair work. Mr. Barmasse recommended keeping the public notified of the upcoming repair work via Colchester and East Hampton websites, Park and Recreation and local newspapers.

B. Town Easement for Eversource

The Town is finalizing easement agreement with Eversource. The relocation of the power lines should not affect the Plant or Plant operations. *Copy of easement was made part of these minutes.*

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C. Lighting upgrades

All lighting material has been delivered with the exception of the 5 RDT lights. Installation is expected to start in October. Upgrades will include new LED lighting in the Inlet (23 explosion proof lights) building, RDT building, exterior building lights and parking lot lights. Cost for upgrade is approx. \$40K. Eversource will contribute \$24K to make a \$16k out of pocket cost for Joint Facilities with a 2yr. ROI.

6. New Business, Discussion/Action on the following items:

Mr. Coyle reported that he spoke with a State Representative on the American Rescue Plan. The ARP funds are broken up by town and the State is looking for large size projects to allocate the funds to. Additional information will be shared as it becomes available

7. Capital Planning

A. MAPS (RFQ)

Mr. Barmasse has requested all comments regarding the proposed RFQ from the Board by the November 16th meeting, to be able to put the RFQ out to bid. *Copy of RFQ made part of these minutes.*

B. Plant

Nothing to report.

8. Executive Session

A. Union Negotiations Status

Mr. Peter made a motion to enter into executive session at 5:42 p.m. seconded by Mr. Suprono. ***Voted (5-0) Motion Passed.*** Mr. Clayton, Mr. Gilmore and Mrs. Connors were invited into this session. *Executive session was adjourned at 5:56 p.m.*

Motion was made by Mr. Silberman for Chairman Barmasse to sign the agreed upon Joint Facilities union contract., seconded by Mr. Suprono. ***Vote 5-0, Motion Passed***

9. Adjournment

Mr. Suprono made a motion to adjourn, seconded by Mr. Peter. ***Vote: 5-0, motion passed***
Meeting was adjourned at 5:58

Respectfully submitted,
Linda B. Connors
Recording Secretary

Minutes approved by the Joint Facilities Committee on November 16,2021. ***Vote: 4-0, motion.***