

Town of Colchester – Town of East Hampton
Joint Facilities Regular Meeting
Tuesday, November 17, 2020 5:00PM
Virtual Meeting via Zoom

APPROVED MINUTES

In Attendance: Mark Barmasse, John Suprono, Steve Coyle and Robert Peter (5:19)

Absent: Peter Villa and Ron Silberman

Other Attendee(s): Scott Clayton: Public Utilities Administrator, Ben Gilmore: Superintendent and James Paggioli: Public Works Director for the Town of Colchester

1. Call to Order

Mr. Barmasse called the meeting to order at 5:06 PM

2. Approval of Minutes

A. Meeting of September 16, 2020

Mr. Coyle made a motion to approve minutes, seconded by Mr. Barmasse

Vote 2-0 Motion Passed, 1 abstained.

3. Report of Operations

A. September and October

Mr. Gilmore went over the Joint Facilities Operations and Maintenance reports for September and October which includes but not limited to routine dewatering, grinder pump/pipe repairs and several pump station repairs. Key items reported on by Mr. Gilmore:

- Roof repairs started at administration building.
- RAS#1 and RAS#3 required valve replacements.
- The Inlet doors are corroding and not working as intended. Mr. Gilmore is in the process of getting quotes for replacement doors. Estimated cost would be \$8,500-\$20K
- Clean up at the Royal Oaks PS caused from a broken hydraulic line on the Vac truck has been completed and soil has been tested.
- The plant flow meter, controller and conduit were replaced.
- The wet wells were cleaned at East High St, No. Main and Clark Hill using McVac due to the matter of confined spaces.

4. Budget Status

A. 19/20 and 20/21 Budget Status

Mr. Clayton presented the most up to date 2019/2020 (unaudited) Budget report. Revenue and Expenses are showing at 96.6% and 80.4% respectively, as a result, there will be no need to utilize the fund balance.

20/21FY Revenue & Operations had a limited discussion as there was nothing to review this early in the year with the exception of the purchase of the Jet truck reporting at \$150,000. Mr. Paggioli recommended applying the 19/20 residual fund balance towards the Jet truck in 20/21 (#5742). *Copies were distributed and made part of these minutes.*

5. Old Business, Discussion/Action on the following items:

A. NPDES permit received

The NPDES permit was approved and went into effect on October 1st. The new permit will now require two (2) COBD test per month and has eliminated the fecal coliform test.

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Mr. Paggioli reported on the status of Colchester sewer main repair. An engineering firm has been chosen and the contract for design work is in the process of being finalized. Odor control in Colchester and East Hampton is being mitigated as needed. benefitting from the decrease of activity on the Airline trail.

Approximately 170-180ft of new HDPE pipe will be installed from viaduct to the valve. Additionally, relining at least 600ft of pipe into the viaduct, if they can gain access. Sections within viaduct contain irregular slopes which may create the probability of relining the entire viaduct. Mr. Clayton expressed concerns of pipes freezing over the winter. The velocity should keep the pipes from freezing, but Mr. Paggioli will address the concern with the engineers.

6. New Business, Discussion/Action on the following items:

A. 2021 Meeting Schedule

A motion was made by Mr. Peter, seconded by Mr. Coyle to approve the 2021 Joint Facilities meeting schedule. **Vote: 4-0**

7. Capital Planning

A. MAPS

Due to Covid-19 a video inspection of MAPS has been requested by the board to get a better assessment of the current design, areas of concern and the necessary work needed. Copies of any plans and specs for the pump station and a draft of a Scope of Work for a possible RFP will also be provided with the video. A special meeting will be scheduled if needed.

B. Plant

Mr. Gilmore has solicited bids for the three flat roof buildings (Main inlet, Secondary and Thickener buildings). Three bids for all three roofs were received with an anticipated cost of \$300k. The lowest bid received was \$211,000 for a full strip and reroof. Other options were for partial reroofing & repairs at approx. \$30,000 per roof. Mr. Barmasse recommends including bid allowance for asbestos in the contract. The Board will look the capital funds available and existing capital projects already in line at next month's meeting.

8. Executive Session

A. None

9. Adjournment

Mr. Suprono made a motion to adjourn that was seconded by Mr. Peter and approved. **Vote: 4-0**
Meeting was adjourned at 5:56 PM.

Respectfully submitted,
Linda B. Connors
Recording Secretary

Minutes approved by a vote of 5-0 by the Joint Facilities Committee on January 19, 2021.