

**Town of Colchester – Town of East Hampton
Joint Facilities Regular Meeting
Tuesday, July 21, 2020 5:00PM
Virtual Meeting via Zoom**

APPROVED MINUTES

In Attendance: John Suprono, Robert Peter, Ron Silberman and Steve Coyle

Absent: Mark Barmasse, Peter Villa,

Other Attendee(s): Scott Clayton: Public Utilities Administrator and Ben Gilmore: Superintendent

1. Call to Order

Mr. Suprono called the meeting to order at 5:02 PM

2. Approval of Minutes

A. Regular Meeting of February 18, 2020

Mr. Peter made a motion to approve minutes, seconded by Mr. Silberman

Vote 2-0 Motion Passed, 2 abstained.

3. Report of Operations

A. February, March, April, May, June

Due to Covid-19, Force Main repairs and weather conditions several JF meetings were cancelled.

Mr. Gilmore went over the Joint Facilities Operations and Maintenance reports from February to June which includes but not limited to routine dewatering, grinder pump/pipe repairs and several pump station repairs. Key items reported on by Mr. Gilmore:

- For the safety of the operators from Covid -19, JF was running a weekly rotation of a split crew of 3 on 3 off from March to May 20th.
- The new Grit classifier has been installed and is online.
- The underground storage fuel tank at MAPS was removed and replaced with a new double wall 190-gal tank.
- The replacement Crane truck was delivered in June.
- The annual testing of the flow meters was done in May for all four towns. Hebron's readings were registering far off. The readings were taken from the chart recorder (which is failing) instead of the Tiger receiver. The discrepancy in the readings has created a 15-16% over charge. Any financial adjustments will be done between Colchester and Hebron. Ben and Jim Paggioli will look at moving the receiver up (40ft) from the bottom of the pit.
- The Plants main building roof had an infrared inspection study. The inspection showed buckling sheets in some areas. Cost of repairs will run approx. \$15,000.

4. Budget Status

A. 19/20 Budget Status

2019/2020 Revenue and Expenses for all accounts are showing minimal changes coming to the end of the fiscal year. With the exception of overtime (5130) expenses due to the force main break and Vehicles (5742) showing the largest increase from the purchase of the fork lift and new crane truck. A new line item (5960) "Extraordinary Items" has been created for all Covid19 related items. Finance will make the \$325,000 transfer to Capital once the audit is completed. *Copies were distributed and made part of these minutes.*

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5. Old Business, Discussion/Action on the following items:

A. NPDES permit application ongoing

The DEEP posted the East Hampton NPDES permit in the Hartford Courant on June 30th 2020. The permit is still pending approval. Draft copy stipulates required CBOD testing 2x per month. Testing will be done utilizing an outside lab company.

6. New Business, Discussion/Action on the following items:

A. Jet/Vacuum Truck Discussion

Mr. Gilmore presented specs on a used 2014 Jet/Vactor truck to replace the 1983 Vactor truck. The Board approved a purchase for and not to exceed \$150,000 a used 2014 Vactor Truck. **Vote: 4-0**

7. Capital Planning

A. MAPS

The Engineers are recommending designing and installing a connection for a bypass /valve vault. This will allow for bypassing the station or bypassing the Force Main if needed for inspections or repairs.

8. Executive Session

A. None

9. Adjournment

Move to adjourn made by Mr. Peter, seconded by Mr. Coyle. Motion unanimously carried the meeting was adjourned at 6:14 PM.

Respectfully submitted,
Linda B. Connors
Recording Secretary

Minutes approved by a vote of 2-0, 2 abstained by the Joint Facilities Committee on September 15, 2020.