

**TOWN OF COLCHESTER – TOWN OF EAST HAMPTON
JOINT FACILITIES
COMMITTEE MEETING
February 18, 2020**

APPROVED MINUTES

The Meeting of the Town of Colchester – Town of East Hampton Joint Facilities Committee was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday February 18, 2020 at 5:00 P.M.

In Attendance: Peter Villa, Robert Peter and Ron Silberman

Absent: Mark Barmasse, John Suprono and Stephen Coyle

Other Attendee(s): Scott Clayton: Public Utilities Administrator, James Paggioli: Public Works Director for the Town of Colchester, Ben Gilmore: Superintendent

1. Call to Order

Mr. Villa called the meeting to order at 5:02 PM

2. Approval of Minutes

A. Special Meeting of January 21, 2020

Mr. Silberman made a motion to approve minutes as amended, seconded by Mr. Peter.

Vote 2-0 Motion Passed, 1 abstained.

3. Report of Operations

A. January

Mr. Gilmore went over the Joint Facilities Operations and Maintenance reports for January which includes but not limited to routine dewatering, grinder pump/pipe repairs and several pump station repairs. Key items reported on by Mr. Gilmore:

The underground storage fuel tank at MAPS is scheduled to be removed at a cost of \$5,000. New tank will be installed at a later time.

Two operators took the waste water exam and passed with a Class 1 and a Class 3. Also, a new operator was hired in January and the plant is now fully staffed.

MAPS wet well needs to be cleaned. Prior to cleaning the grinder pump was removed and a manual rack was installed also slide gates valves will be repaired. Mr. Peter suggested using stop blocks in lieu of a crank.

A leak was discovered on the force main at Old Railroad and at Millstream.

The Grit classifier was ordered at a cost of approx. \$76,000 using stainless steel. Cost includes installation with a lead-time of 16 weeks.

4. Budget Status

A. 19/20 Budget Status

2019/2020 Revenue and Expenses for all accounts are showing minimal changes, with the exception of the increase (5438) for truck repairs and (5680) for polymer for the RDT. *Copies were distributed and made part of these minutes.*

5. Old Business, Discussion/Action on the following items:

A. NPDES permit application ongoing

Permit not yet approved.

6. New Business, Discussion/Action on the following items:

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A. Resolution to approve F/Y 2020/21 budget.

Mr. Clayton noted one change made from original budget proposal. A revision was made in Appendix E, Section B, the Undesignated Fund Balance (6/30/19) was reported as \$252,832 and should be \$306,351 as per the audit report.

*Motion was made by Mr. Peter to approve Managements recommendation that the members approve the Town of Colchester-Town of East Hampton 2020/21 Joint Facilities Operating Budget, totaling \$2,513,861.00 and adopt substantially in the form presented and made part of these minutes. second by Mr. Silberman **Vote: 3-0 Motion passed***

7. Capital Planning

A. MAPS

DPC is working on evaluating the inside of the MAPS force main possibly with a smart ball or robotic in lieu of excavating the line.

8. Executive Session

A. None

9. Adjournment

Move to adjourn made by Mr. Silberman, seconded by Mr. Peter. Motion unanimously carried the meeting was adjourned at 5:42 PM.

Respectfully submitted,
Linda B. Connors
Recording Secretary

Minutes approved by a vote of 4-0 by the Joint Facilities Committee on July 21, 2020.