

**TOWN OF COLCHESTER – TOWN OF EAST HAMPTON
JOINT FACILITIES
COMMITTEE MEETING
March 19, 2019**

UNAPPROVED MINUTES

The Meeting of the Town of Colchester – Town of East Hampton Joint Facilities Committee was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday March 19, 2019 at 5:00 P.M.

In Attendance: Mark Barmasse, Robert Peter, Peter Villa, Ron Silberman and John Suprono

Absent: Stephen Coyle

Other Attendee(s): Tim Smith: Public Utilities Administrator, Scott Clayton: Plant Superintendent, James Paggioli: Public Works Director for the Town of Colchester, Anthony Desimone: WPCA member and Ben Gilmore: Joint Facility Operator 4.

1. Call to Order

Mr. Barmasse called the meeting to order at 5:00 p.m.

2. Approval of Minutes

A. Regular Meeting of January 22, 2019

Mr. Suprono made a motion to approve minutes as written, seconded by Mr. Peter.

Vote 3-0 Motion Passed. 2 Abstained

3. Report of Operations

A. January and February

Mr. Clayton presented the January and February Report of Operations which have been made part of these minutes. Key items reported on were: Bypass pumping at Old Marlborough Rd has been set up during pipe repair. The flow meter broke in Hebron. A new meter has been ordered and are waiting on Hebron to choose a contractor for installation. A new control panel was installed at MAPS for Vaughn pump.

4. Budget Status

A. 18/19 Budget Status

Mr. Smith presented the budget status for the 2018/19 fiscal year. Revenue and expenses are currently in line for the year. Copies were distributed and made part of these minutes.

5. Old Business, Discussion/Action on the following items:

A. NPDES permit application ongoing

NPDES modification request for testing of only BOD's opposed to testing for CBOD's was approved on January 23, 2019 by the DEEP. Permit not yet approved.

B. Presentations of proposed F/Y 19/20 budget.

The Joint Facilities committee reviewed and discussed the recommended operating and revenue budget for 19/20 fiscal year. This year's recommended expense budget has been increased by **\$191,299.00 or 8.58%**, over last year. The primary reason for this request is the professional technical line item increase of \$100,000.00 for the ARC Flash study which is a requirement from OSHA, Capital budget funding expense line item increase \$65,025.00 and, sludge disposal increased \$17,827.00 due to more solids being pressed, salaries increased \$9,232.00 due to 2.0% contract and medical insurance increased \$9,820.00.

The Capital budget has the inclusion of the MAPS force main replacement project financing of \$485,000.00 for the next five years. Copies were distributed and made part of these minutes

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6. New Business, Discussion/Action on the following items:

A. Resolution to approve 19/20 FY budget.

Motion was made by Mr. Villa, second by Mr. Suprono, the members approved the 2019/20 Joint Facilities Operating Budget as amended totaling \$2,422,118.00 which reflects a proposed increase in expenses of \$191,299.00 or 8.58% over last year. **Vote: 5-0**

Amendments made from original 19/20 budget proposal include: Appendix G Capital Budget- removal of the MAPS chopper pumps, the Secondary clarifier flights and chains and replacing with the MAPS force main replacement project financing of \$485,000.00 for the next five years. Appendix F Revenue Budget- removed Dumping Fees (added in error) from Total Revenues which adjusted Share Assessment to EH/Col totals. Appendix E Capital Fund Balance-No changes made to total balance fund. Funds to be reallocated as noted on Appendix G.

7. Executive session:

A. None

8. Adjournment

Move to adjourn made by Mr. Suprono, and seconded by Mr. Villa. Motion unanimously carried the meeting was adjourned at 6:45 pm.

Respectfully submitted,
Linda B. Connors
Recording Secretary

Minutes approved by a vote of 3-0, 1 abstained by the Joint Facilities Committee on May 21, 2019.