

**TOWN OF COLCHESTER – TOWN OF EAST HAMPTON
JOINT FACILITIES
COMMITTEE MEETING
January 17, 2017**

APPROVED MINUTES

The Meeting of the Town of Colchester – Town of East Hampton Joint Facilities Committee was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday January 17, 2017 at 5:00 P.M.

In Attendance: John Suprono, Stephen Coyle and Mark Barmasse

Absent: Robert Peter, Daniel Valentine and Ron Silberman

Other Attendee(s): Tim Smith: Public Utilities Administrator, Scott Clayton: Plant Superintendent and James Paggioli, Public Works Director for the Town of Colchester.

1. Call to Order

Mr. Suprono called the meeting to order at 5:07 p.m.

2. Approval of Minutes

A. Regular Meeting of November 15, 2016.

Upon motion made by Mr. Suprono to approve November 15, 2016 minutes.

Minutes approved by Mr. Coyle, seconded by Mr. Suprono **Vote: 2-0. Motion Passed,**

3. Report of Operations

Mr. Clayton went over the Joint Facilities Operations and Maintenance reports for November and December. Routine dewatering, grinder pump/pipe repairs and several pump station repairs were discussed. More specific items discussed were: the completion of the RDT project, a force main blockage at Marlborough School which was plugged at about 60 ft. in a 2 inch line. The Lab technician retired. An existing operator was promoted to that position and a new operator position has been posted. The custom made sludge spreader had to be completely rebuilt. Repairs took about a week to complete. Complete details of Operations and Maintenance, the State and JF monthly reports have been made part of these minutes.

4. Old Business, Discussion/Action on the following items: (motion by Mr. Coyle to move item 6 to make item 4, second by Mr. Suprono)

A. DAF Replacement

RDT project is substantially complete. Final payment was made to Kovacs with the exception of the 2% retainage which will be released in July.

**TOWN OF COLCHESTER – TOWN OF EAST HAMPTON
JOINT FACILITIES
COMMITTEE MEETING
January 17, 2017**

APPROVED MINUTES

5. Budget Status

A. Operations Budget 2016/17 Status

Mr. Smith presented the budget status for the current 2016/17 fiscal year. There was a short discussion on miscellaneous encumbrances and revenue items i.e. Pension negative amount which was due to the retirement of the lab technician and Dump fee revenue increase. Copies were distributed and made part of these minutes.

B. Recommended Transfer \$206428.00 from UD fund to Capital Fund.

Motion made by Mr. Suprono to transfer remaining balance from UD fund to the Capital Fund, Second by Mr. Coyle.

C. Proposed 17/18 Fiscal Budget.

The Joint Facilities committee reviewed and discussed the recommended operating and revenue budget for 17/18 fiscal year. Any changes or correction will be made at the February 21st 2017 meeting. Key items that were discussed were: Expense budget increase by \$425,824.00 or 17.53% over last year primarily for the Capital budget funding and Building maintenance and repairs. It was discussed that the Capital budget would be adjusted for FY 17/18 by each WPCA paying a onetime capital amount of \$57,500.00 and reduce the capital funding level by 10 percent of the overall Capital projects or \$243,532.00. Which will make the overall budget increase \$86,942.00 or 4.16%.

6. New Business (previously item 7)

No new business

7. Adjournment (previously item 8)

On a motion made Mr. Suprono to adjourn approved by Mr. Coyle, seconded by Mr. Suprono (Mr. Barmasse departed at 5:57pm) and unanimously carried, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Linda B Connors
Recording Secretary

Minutes approved by a 2-0 vote. 2 abstained of the Joint Facilities Committee on July 18, 2017.