

**TOWN OF EAST HAMPTON**  
**CLEAN ENERGY TASK FORCE**  
**REGULAR MEETING**  
**TUESDAY, FEBRUARY 5, 2019**  
**6:00 PM**  
**TOWN HALL MEETING ROOM**

**Minutes**

**Present:** Chairman Pat Petrone, Vice Chairman Kurt Reichenbach, Brian Gay, Martin Podskoch, Glen LeConche, and Andy Bauer.

**Absent:** Cynthia Singer

**Call to Order:** The meeting was called to order at 6:04 P.M. by Chairman Petrone.

**Approval of Minutes: Special Meeting of January 8, 2019-** *A motion was made by Mr. Gay, and seconded by Vice Chairman Kurt Reichenbach, to approve of the January 8, 2019 special meeting minutes. Voted 4-0 in favor.*

**Public Remarks:** None

**Communications:** None

**Town Staff Report:** Mr. LeConche suggested that the members set up a shared log in and password for the website for ease of access for those involved. Seminars for clean energy and clean energy will be held at the library. The first seminar to be held will be how to hire a contractor. The solar panels have been removed from the library roof as part of the new library roof project.

**Old Business:**

- a) **Future Initiative:** There was no discussion for this topic.
- b) **Logo/ Facebook/ Website Info:** This was briefly discussed in Communications.

**New Business:**

- a) **Discuss Status of Municipal Energy Audits:** The Town Manager has approved of all requests. It was suggested that the Chairman should write up a scope of work and the vendor requirements as part of a modified RFP. This will then be advertised for a 2-3-week period to gain candidates. The members will see presentations from the candidates; and the ones recommended from the members will then present to the Town Council. The Town Council will have the final say on which candidate to choose.

- b) Discuss Endorsement of Portland Letter to Sen. Needleman:** The letter, written by Andy Bauer, was sent to Senator Needleman's office. There will be a follow-up with the Senator's office in the coming days. The members discussed sending a similar letter to the representative for East Hampton with a few changes pertinent to the town.

*A motion was made by Chairman Petrone to endorse the letter sent to Senator Needleman. Voted 4-0 in favor.*

*A motion was made by Chairman Petrone to preemptively endorse letters for fracking bans. Voted 4-0 in favor.*

*A motion was made by Mr. Gay to send similar Portland letter to Representative Irene Haines. Voted 4-0 in favor.*

**Public Remarks:** None

**Adjournment:** *The meeting was adjourned at 6:47 p.m.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk