

**TOWN OF EAST HAMPTON  
CAPITAL COMMITTEE MEETING  
WEDNESDAY, NOVEMBER 28, 2018  
TOWN HALL MEETING ROOM**

Minutes

**Present:** Chairperson Melissa Engel, Dean Markham, Richard Brown, Barbara Moore and Marc Lambert

Also in attendance: Town Manager Michael Maniscalco, Finance Director Jeff Jylkka, Chief of Police Dennis Woessner, Superintendent of Schools Paul Smith, Don Harwood, Rich Fielding, Karen Asetta

**Call to Order:** Chairperson Engel called the meeting to order at 9:00 a.m. in the Town Hall Meeting Room

**Approval of Minutes:**

A motion was made by Dr. Brown, seconded by Mr. Lambert, to approve the minutes of November 14, 2018 as amended. Voted (4-0-1) Ms. Moore abstained as she was not present at that meeting.

**Discussion of Capital and Debt Policies**

Copies of the Capital Improvement Program and Debt Policy were provided to committee members. There was discussion on the threshold for capital items of \$7,500. Most members felt the amount is too low. Mr. Jylkka recommended \$20,000.

A motion was made by Dr. Brown, seconded by Mr. Markham, to recommend to the Board of Finance that the threshold for Capital items be raised to \$20,000. Voted (5-0)

The members discussed the 5-year plan, the Capital schedule and the criteria for Capital items. The Capital schedule and other possible changes to the Capital Improvement Program will be discussed at the next meeting.

**Discussion of Possible Future Projects**

Police Chief Dennis Woessner discussed the need for new tasers for the Police Department. Batteries for the current tasers are being phased out. The cost for 13 tasers is approximately \$16,900.

Mr. Maniscalco noted that the Fire Department may be looking for a mobile pump at approximately \$40,000.

For the next meeting, the Town Government department heads will be invited to present their Capital requests.

**Discussion of Future Meeting Dates**

The next meeting will be held on Wednesday, December 19<sup>th</sup> at 9:00am.

**Adjournment**

A motion was made by Ms. Moore, seconded by Mr. Lambert, to adjourn the meeting at 10:00 a.m. Voted (5-0)

Respectfully submitted,

Cathy Sirois  
Recording Secretary