

**TOWN OF EAST HAMPTON  
CAPITAL COMMITTEE MEETING  
WEDNESDAY, SEPTEMBER 30, 2020  
TOWN HALL MEETING ROOM – 2<sup>ND</sup> FLOOR**

Minutes

**Present:** Chairman Pete Brown, Barbara Moore, Ted Turner and Richard Brown

**Also in attendance:** Town Manager David Cox, Finance Director Jeff Jylkka, Paul Smith (arrived at 9:48am), Don Harwood, Karen Asetta and Rich Fielding

**Call to Order:** Chairman Brown called the meeting to order at 9:04 a.m. in the Town Hall Meeting Room followed by the Pledge of Allegiance.

**Approval of Minutes:** A motion was made by Ms. Moore, seconded by Mr. Turner, to approve the minutes of the February 26, 2020 meetings as written. Voted (4-0)

**Discussion of Current 5 Year Capital Plan & Project Status**

Members reviewed the 2021-2025 five-year capital plan. The plan will be included with the minutes filed in the Town Clerk's office.

**Discussion of Possible Future Projects**

The Memorial and Center school phone systems will need to be replaced soon. General government staff will prepare an updated five-year plan for review at a November Capital Meeting.

There was a discussion of continually needed replacement equipment and funds to be put aside for that equipment.

The RFP for the baseball field, tennis court and track is almost finished. The project will be completed next spring/summer. This project utilizes remaining funds from the HS project.

**Review of Current Capital Reserve Fund Finances**

Members reviewed a Capital Reserve Fund worksheet. The worksheet will be included with the minutes filed in the Town Clerk's Office.

**Discussion of Capital Meeting Calendar**

The next meeting will be held on Wednesday, November 4, 2020 at 9:00am at Town Hall.

**Adjournment**

A motion was made by Ms. Moore, seconded by Dr. Brown, to adjourn the meeting at 10:10 a.m. Voted (4-0)

Respectfully submitted,

Cathy Sirois  
Recording Secretary