

**TOWN OF EAST HAMPTON**  
**Brownfields Redevelopment Agency**

**Special Meeting**

**Monday, November 9, 2022**

**6:30 PM**

**Town Hall 2nd Floor Meeting Room #201 and via Zoom**

**Minutes**

**Present:** Ryan Baldassario, Kay Willson, Brian Corvo (arrived at 6:34 P.M.), William DeMore, Victoria Man and Virginia Yenknner with Town Manager David Cox.

**Absent:** None.

**Call to Order:** Chairman Baldassario called the meeting to order at 6:33 P.M. in the Town Hall 2<sup>nd</sup> floor meeting room #201 and virtual meeting via zoom.

**Adoption of Agenda:** *A motion was made by Ms. Yenknner, seconded by Mr. DeMore, to adopt the agenda as submitted. Voted 5-0 in favor.*

**EPA Grant Review:** Chairman Baldassario gave a quick recap on the progress of the application. The Town Council approved the Town Manager to submit the application for the grant on behalf of the Brownfields agency. Feedback and revisions were sent to the agency members by TAB and Ms. Bompoti. The application packet is currently at ten pages with adjusted margins. The members went through each section that was given feedback to discuss what needed to change or what can stay the same. Section four needs to be shortened. Sections 1, 2, and 3 will be reviewed by others around the region to offer outside perspective. It was mentioned to clean up the estimate costs for each part of the projects involved. The deadline to submit the application is on November 22<sup>nd</sup>. The members discussed a timeline for making revisions and submitting the completed application packet. It was suggested to submit the final draft of the application by Friday the 18<sup>th</sup> at the earliest. This would give the members time to make last minute changes and revisions to the packet before submitting. Section 1a1 should be 'more dramatic' was a revision option from the TAB team. It was suggested to add PFAS and the fire that occurred at Bevin Bell in the past. The members should discuss briefly the impact of the sites in the section as well. DEEP performed tests for PFAS in residential drinking water and wells in town. Chairman Baldassario will contact DEEP for the results and data from the tests performed. Section 1b1 needs revising since it is repetitive and needs some reinforcement. It was suggested to add two or three sentences to discuss the environmental and social impact for renewable energy possibilities for the town. The town is starting to encourage renewable and clean energy options when conducting RFP reviews for local/ town projects. Also, it should be mentioned that there would be a positive impact on drinking water supply once the properties are cleaned up. There was a suggestion made that the agency should also try to apply for funding from CROGG. It was mentioned that non-CROGG members can apply for funding for town projects as well. The members briefly mentioned applying for a State Historic Preservation

grant for the dam on the 3 Walnut property. The members listed the various grants the agency applied for in the past. A revision in section 2 was made to change the figures to percentages to make the data easier to understand. Section 2b deals with the community engagement of the town. The facilitators of the grant want to see a vested engagement from the town. The members discussed finding someone to become the community liaison. The position would be paid a stipend of \$1,000 to work as a sort of consultant from the town to help the agency as a liaison. This position could be filled by a previous member of the agency. The stipend paid liaison would also raise the estimated cost for the projects up to \$500,000. For section 3, it was suggested to add two to three sentences on a more detailed timeframe and/ or schedule for the projects. In the narrative section for the application the members should add that all three properties are near a body of water, Pocotopaug Creek. There was brief discussion about who should be listed as the project director on the application. It was suggested to check with TAB about the director position. The drafts and edits should be made during the coming week so the application can be submitted by the following Friday the 18<sup>th</sup>. The Town Manager will submit the application on behalf of the agency when the final draft is ready.

**Adjournment:** *A motion was made by Ms. Yenker, seconded by Mr. DeMore, to adjourn the meeting at 7:34 P.M. Voted 6-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk