

Town of East Hampton
Brownfields Redevelopment Agency
Monday, July 24, 2017
Regular Meeting – 7:00 P.M.
East Hampton Town Hall

DRAFT MINUTES

Present: Carla Sylvester, Scott Bristol, William DeMore, Mary Ann Dostaler, Dan Wolfram and Town Manager Mike Maniscalco

Absent: Kay Willson

Call to Order: Chairperson Sylvester called the meeting to order at 7:05 P.M..

Adoption of Agenda: *Vice Chair Bristol moved and Mr. DeMore seconded to adopt the agenda. Voted 5-0 in favor.*

Approval of Minutes:

Regular Meeting, June 26, 2017: *Vice Chairman Bristol made a motion to approve the minutes, seconded by Ms. Dostaler. Voted 5-0 in favor.*

Public Comment: None

Town Staff Reports: Town Engineers interviews were conducted today. Six firms were interviewed, a decision will be announced shortly.

The court notified the Town that they can take ownership of the contents of 1 Watrous St. A contractor has been retained to clean out the interior and exterior of the building. The expense will be about \$7,000 or less.

The Christopher Brook project is complete; it was about \$8,000 over budget due to traffic controls.

Community videos by CGI Video will be up on the Town website shortly. These are intended to promote East Hampton as a place where people want to live and do business. The videos are funded by purchased ads; all Town departments were involved.

The site plan and rendering of the proposed PD/Town Hall Facility will be presented to the Town Council tomorrow.

A discussion was held regarding regular staff reports, as Mr. Maniscalco had been unable to attend meetings recently. The Agency requested more regular reports, particularly in relation to the town vision and how Brownfields grant opportunities could aid in such. Mr. Maniscalco offered to speak with any members at any time, and/or email a report to Chairwoman Sylvester or the recording secretary if he is unable to attend a meeting.

It was discussed that the Agency should probably not pursue grant funds in relation to 1 Watrous, as the Town would like to sell that property and see it turned into a profitable, taxable entity. If grant funds are applied, the Town would most likely end up having to hold onto the building for a long time.

13 Summit St. was discussed. This building is owned by a private owner. It was condemned by the Building Official because of it being unsafe after a fire in which a fire fighter fell through the floor. The owner has taken no action to make the property safer. Further details on this were discussed.

A water connectivity study will be conducted regarding the Village Center. That contract to do this was recently awarded. Additionally, an offer has been made to a developer who owns land on South Main St. to see if he would grant access to his wells for the town to bring water into the Center. The developer has not responded to the offer.

Continued Business:

DECD STEAP Grant Project Update (13 Watrous Street): Another invoice was received from Anchor. This invoice, and the last, need more description of the hours. Either Finance Director Jylkka or Public Works Director Michelson will reach out to Anchor regarding additional backup.

Vice Chairman Bristol met with engineers at the site and reported that it is cleaned up. The work is basically done and closeout paperwork will need to be completed with Anchor. Lou Varni, owner of Starr Auto, reported that his shop seems busier and he thinks it is because more people are willing to drive down to see him now that 13 Watrous is gone.

Vice Chairman Bristol will check in with Don Mitchell at Chatham Health in regards to the possible residential well at 4 Starr.

There was discussion on Anchor proposal to do the soil boring. The quote is for 1 day of work, \$7,950.00. Details of the quote and methods of analysis were discussed.

Vice Chairman Bristol moved and Mr. DeMore seconded that the sub-committee of Vice Chair Bristol, Chairwoman Sylvester, and Mr. Wolfram will work with Anchor to finalize and approve their proposal for soil boring before the August meeting; not to exceed \$10,000. Voted 5-0 in favor.

Village Center Focus Group: The next meeting will be held at 6:30 p.m. on 8/16/17 in the Library Community Room. The topic will be challenges with water in the Village Center and Tim Smith of the WPCA will be there.

Public Comment (pertaining to current agenda items only): None

Confirm next meeting (August 28, 2017 at Town Hall): Confirmed

Adjournment: Vice Chairman Bristol moved and Mr. DeMore seconded to adjourn the meeting at 8:00 P.M. Voted 5-0 in favor.

Respectfully submitted,

Eliza LoPresti
Recording Clerk