

Town of East Hampton
Brownfields Redevelopment Agency
Monday, June 26, 2017
Regular Meeting – 7:00 P.M.
East Hampton Town Hall

DRAFT MINUTES

Present: Carla Sylvester, Scott Bristol, Kay Willson, William DeMore, Mary Ann Dostaler

Absent: Dan Wolfram

Call to Order: Chairperson Sylvester called the meeting to order at 7:05 P.M..

Adoption of Agenda: Mr. DeMore moved and Ms. Willson seconded to adopt the agenda. Voted 5-0 in favor.

Approval of Minutes:

Regular Meeting, May 22, 2017: Ms. Dostaler made a motion to approve the minutes, seconded by Mr. DeMore. Voted 5-0 in favor.

Public Comment: None

Town Staff Reports: None

Continued Business:

DECD STEAP Grant Project Update (13 Watrous Street): Weise has been engaged again, and some work has started. They will finish the site work and backfill, and plug the inlet across the street. The concrete work is scheduled to begin the week of July 4th.

DECD has not yet notified the Town that the grant deadline is extended, but they have been asking for paperwork and approving budgeting. Finance Director Jylkka is attempting to reach out to them.

The Agency is still awaiting a proposal from Anchor to proceed with the additional assessment work. The Town has put out an RFP for a Town Engineer. Ms. Dostaler asked about potential timeline for the RFP, and noted that this could be added to the questions that the Agency forwarded to the Town Manager.

Mr. Jylkka has asked the Agency to review and approve Anchor's invoices moving forward. The latest invoice, dated 4/19/17, was provided.

Vice Chairman Bristol moved and Mr. DeMore seconded to table the review of Anchor's invoice. It is not approved at this time and the Agency will request explanation of the task in reference to their proposal and the STEAP grant budget. Voted 5-0 in favor.

Ms. Dostaler requested staff reports and answers to the questions that were submitted last month from the Agency.

New Business:

EDC Focus Group: An unofficial focus group has been created by Jim Monahan, EDC member. The goal is to create awareness and involvement in town for figuring out a plan for the Village Center. The group will meet the third Wednesday of each month at the Library at 6:30 p.m. Chairperson Sylvester is co-chair of this group and encourages all to attend. Ideas for future meeting topics were discussed such as water interconnectivity, the POCD, Brownfields, business development, tourism, crime, and youth projects. Ms. Dostaler will email Mr. Monahan with ideas.

Ms. Dostaler asked about the status of the discussions on providing a well for the property at 4 Starr Place. Mr. Bristol stated that all parties had agreed it was a good idea, but that there has yet to be movement forward. It was noted that the clock is ticking on the grant funds for this project.

Public Comment (pertaining to current agenda items only): None

Confirm next meeting (July 24, 2017 at Town Hall): Confirmed

Adjournment: Mr. Bristol moved and Mr. DeMore seconded to adjourn the meeting at 7:40 P.M. Voted 5-0 in favor.

Respectfully submitted,

Eliza LoPresti
Recording Clerk