

Town of East Hampton
Brownfields Redevelopment Agency
Monday, May 22, 2017
Regular Meeting – 7:00 P.M.
East Hampton Town Hall

DRAFT MINUTES

Present: Carla Sylvester (7:14), Scott Bristol, Kay Willson, William DeMore (7:10), Daniel Wolfram, Mary Ann Dostaler

Call to Order: Vice Chairperson Bristol called the meeting to order at 7:10 P.M..

Adoption of Agenda: Ms. Dostaler moved and Mr. DeMore seconded to adopt the agenda with the addition of item 5b) Questions for Town Staff. Voted 5-0 in favor.

Approval of Minutes:

Regular Meeting, April 24, 2017: Mr. Wolfram made a motion to approve the minutes, seconded by Ms. Dostaler. Voted 6-0 in favor.

Public Comment: None

Town Staff Reports: None

Continued Business:

DECD STEAP Grant Project Update (13 Watrous Street): Anchor has prepared a Change Order (CO) requesting additional work from Weise to include fixing the water pipe, finishing the fencing, and removing the hydraulic lift. The CO was approved by Town Manager Maniscalco on approximately May 12; as of today there is no updated schedule. Weise has been paid on what has been submitted to date, no further work stoppage is expected.

There was a discussion of the State's approval of Weise's CHRO paperwork. Mr. Wolfram was in contact with Christine Marques at DECD who explained that there were differing interpretations of the requirements, and that there are alternative options rather than withholding pay from a contractor, such as retaining an additional amount. From what we understand, as of now this has been taken care of with 7% retained; 5% for the Town, 2% for DECD. Finance Director Jylkka was involved.

Chairperson Sylvester, Vice Chairperson Bristol and Mr. Wolfram had a meeting with Mr. Maniscalco, Mr. Jylkka, Don Mitchell, Director of Chatham Health, and Tim

Smith, Director of WPCA, regarding the possibility of installing a new well at 4 Starr place. All were in agreement that it is a good idea to find an alternative water source for that property, which currently draws water from the dug well at 13 Watrous. Mr. Mitchell is going to reach out to the homeowner. Ms. Marques at DECD stated that this would be acceptable use of grant funds. Vice Chair Bristol will follow up with Mr. Mitchell and/or Mr. Smith on this issue. Ms. Dostaler noted that the Agency should be prepared for questions regarding this, as she stated that it is widely believed that there are to be no additional wells drilled in the village center.

An extension to Dec. 31, 2017 is being requested on the grant. A new budget breakdown will be submitted to DECD as per their requirements. There was discussion on what tasks, if any, are still left to be completed by Anchor. With the CO, around \$230,000 has been encumbered for the project to date. There will still be additional PCB soil investigations, excavation of soils, and work for the possible new well and abandonment of the old well. There was discussion on paving; Mr. Bristol made it clear that paving was not included in the scope of this grant.

Questions for Town Staff: Ms. Dostaler prepared a brief memo for the Town Manager inquiring about specific properties. Chairperson Sylvester will send this to Mr. Maniscalco.

New Business: Jim Monahan, EDC member, is trying to put together a focus group for the village center. Chairperson Sylvester, Ms. Dostaler, and Mr. Wolfram will reach out to Mr. Monahan to volunteer.

Ms. Willson stated that the front area of the vegetation at the parking lot at 103 Main had been cleaned up though the back hill needs some work.

Public Comment (pertaining to current agenda items only): None

Confirm next meeting (June 26, 2017): Confirmed – June, July & August meetings will be held at the Town Hall

Adjournment: Mr. Bristol moved and Mr. DeMore seconded to adjourn the meeting at 8:06 P.M. Voted 6-0 in favor.

Respectfully submitted,

Eliza LoPresti
Recording Clerk