

TOWN OF EAST HAMPTON
Brownfields Redevelopment Agency

Regular Meeting

Monday, March 27, 2023

6:30 PM

Town Hall 2nd Floor Meeting Room #201 and via Zoom

Minutes

Present: Ryan Baldassario, Kay Willson, Brian Corvo, William DeMore (arrived at 6:34 P.M.), and Victoria Man with Town Manager David Cox.

Absent: Virginia Yenkner.

Call to Order: Mr. Baldassario called the meeting to order at 6:31 P.M. in the Town Hall 2nd floor meeting room #201 and virtual meeting via zoom.

Adoption of Agenda: *A motion was made by Ms. Willson, seconded by Ms. Man, to adopt the agenda as submitted. Voted 4-0 in favor.*

Approval of Minutes: *A motion was made by Ms. Man, seconded by Ms. Willson, to approve of the February 27, 2023 regular meeting with no changes. Voted 3-0-1 in favor with Ms. Willson abstaining.*

Public Comment: None

Town Staff Reports: The appendage on the building at 13 Watrous was taken down. That section of the building was collapsing on itself. Sightlines for the roadways were greatly improved once the section of building was removed.

Status Update- Notice of EPA Funding: There was no update for the EP grant funding. The grant hasn't been awarded yet.

- a. **Discussion on Next Steps:** There are no next steps for discussion since there isn't an update for the grant.

Review of Materials - CT DECD/OBRD Round 17 Grant Application

- a. **Review Grant Drafts in Sharepoint:** The members received their sections to review and revise after last month's meeting. The sections were edited and revised by the members to fit the grant application. The revisions will be added to the draft in SharePoint after the meeting. The members discussed a few sections of the application to help the editing process. It was suggested to have either the Town Manager or Jeremy DeCarli listed as the manager for the properties in town. There was another suggestion to add a paragraph to section 1.1.b to include areas of hazardous concern on the property since there isn't a

phase 1 performed on the property. The members stated that 13 Summit and 1 Watrous will be the properties for the grant application. Another suggestion was made to ensure the numbers are aligned for each phase of the properties. 1 Watrous needs a Phase 3 and 13 Summit needs a Phase 2 and Phase 3. A hazardous building material assessment and remediation action would be needed as well for the properties.

- b. Discuss Submission Logistics with Town Staff:** The members will review and edit the draft one more time before having the application ready to be submitted for April 14th. The revisions should be completed and sent in to be compiled by April 7th to have time to build the application. The Town Manager will submit the final draft of the application by the deadline.
- c. Webinar Recaps:** The members briefly discussed the webinars attended by some of the members. The webinars weren't too helpful and didn't have a lot of useful information. One webinar didn't discuss assessment grants even though it was a topic that would be discussed.

Collaboration with East Hampton Economic Development Commission

- a. Relevant Updates From March 21 Meeting:** Ms. Man attended the EDC meeting and presented the members with an update. She also sent an email to the other members about the update to the EDC members. The next meeting for the EDC would be April 18th. The members discussed attending their meetings more regularly to keep the information and relationship flowing between the two boards.

CT State Historic Preservation Office:

- a. Update on Dam Eligibility/Status:** There has been no contact or update from the office. The members sent the CT State Historic Preservation Office information and pictures twice with no other responses. It was suggested to see if the Town Manager can obtain an answer.

New Business: The election of Vice Chairman will be added to next month's meeting. The members also discussed getting more people to join to gain more members on the agency. The members discussed updating and adding more information to the agency's webpage on the town website. There was also brief discussion of what information could be added and what doesn't need to be put on the webpage.

Adjournment: *A motion was made by Ms. Willson, seconded by Mr. DeMore, to adjourn the meeting at 7:30 P.M. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk