

**TOWN OF EAST HAMPTON**  
**Brownfields Redevelopment Agency**  
**Regular Meeting**  
**Monday, February 27, 2023**  
**6:30 PM**  
**Town Hall 2nd Floor Meeting Room #201 and via Zoom**

**Minutes**

**Present:** Ryan Baldassario, Virginia Yenknner, Brian Corvo, William DeMore, and Victoria Man with Town Manager David Cox.

**Absent:** Kay Willson.

**Call to Order:** Mr. Baldassario called the meeting to order at 6:32 P.M. in the Town Hall 2<sup>nd</sup> floor meeting room #201 and virtual meeting via zoom.

**Adoption of Agenda:** *A motion was made by Ms. Yenknner, seconded by Ms. Man, to adopt the agenda as submitted. Voted 5-0 in favor.*

**Approval of Minutes:** *A motion was made by Mr. DeMore, seconded by Ms. Yenknner, to approve of the January 23, 2023 regular meeting with no changes. Voted 5-0 in favor.*

**Public Comment:** None

**Town Staff Reports:** The 13 Summit and 1 Watrous properties were cleaned up around the buildings by town staff. This would help to enhance the appearance of the property and to uncover anything else about the buildings. The existing roof sections were tested for asbestos within the original roofing material. If there is any asbestos found it would be buried properly so it wouldn't need to be taken off site for disposal. The bump out of the building will be tested as well for PCB's, lead, and/or asbestos. There is paint in other parts of the building, but the bump out is a cement block.

**Review of CT DECD/OBRD Round 17 Grant Application**

- a. **Update on Discussion with Binu Chandy (DECD-OBRD):** Chairman Baldassario held a discussion with Binu Chandy of the DECD- OBRD. The information from the discussion was added to the OneShare folder for the members to read through and review. Based on the commission's current standing since there hasn't been much progress for external interest for the RFP's or full remediation development plan in place. Without concrete steps, agreements, and plans the commission isn't in a good position or fit for the remediation funding through the state and the Brownfields grant cycle. The commission should instead go for the assessment only grant for funding.
- b. **Review of NOFA/Assessment Only Grant Details:** The members reviewed and discussed the details for the NOFA Assessment Only Grant for further funding. The grant hasn't changed much since round fifteen of the grants were announced. The members would need to collect and collate information to create and draft an application to apply for the grant. Each member will take a section to work on before reviewing what has been drafted with the other members. It was suggested to use some of the information from the EPA grant application to help start off the assessment grant application.
- c. **Creating Grant Work Timeline - April 14 Submission Deadline:** Mr. Baldassario will review the scope of work and what sections need redrafting. Early next week will divide the

amount of work to rewrite the application between the members. It was suggested to have the full draft of the application finished by April 7<sup>th</sup> to give some time for reviewing and making final changes.

- d. **Webinar Attendance, 1-2 PM via MS Teams:** There are three webinars the members might find interesting in joining to gain more knowledge and understanding. There was some discussion on which members would be available to join the webinars. A member will be in attendance for each webinar scheduled.

- i. **March 1 (General Updates)**

- ii. **March 15 (Budget Details)**

- iii. **March 22 (Public/Private Partnership)**

#### **Status Update (if available) - Notice of EPA Funding**

- a. **Discussion on Next Steps:** It was suggested to allocate sections to each member by next week. Each member will review the assigned section and make changes where needed.

#### **Collaboration with East Hampton Economic Development Commission**

- a. **Confirming EHBRA Rep for March 2023 EDC Visit:** The members discussed who will be attending the next EDC meeting for March to present the update for the commission members. Ms. Man volunteered to attend the EDC meeting.

#### **Brief Status Updates - Grant Funding Search**

- a. **CT State Historic Preservation:** Chairman Baldassario will contact someone of importance in the office to see if there are any updates or more information for the grant funding. This will help to figure out if the dam is considered for historic preservation on the 3 Walnut property.

- i. **Review of Updates (If Applicable)**

**New Business:** The water commission has held one meeting so far. The Town Manager talked with Connecticut Water about water topics such as water zones, storage, pressure zones, etc. There will be some public information sessions possibly during the summer to help better inform the community about the water project. There are still some aspects that need to be fine-tuned like revenue aspects. MDC didn't give a response the last time the town went out looking for companies to bring water to town.

**Adjournment:** *A motion was made by Ms. Yenknner, seconded by Ms. Man, to adjourn the meeting at 7:19 P.M. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk