

TOWN OF EAST HAMPTON
Brownfields Redevelopment Agency

Regular Meeting

Monday, January 23rd, 2023

6:30 PM

Town Hall 2nd Floor Meeting Room #201 and via Zoom

Minutes

Present: Ryan Baldassario, Kay Willson, William DeMore, and Victoria Man with Town Manager David Cox.

Absent: Virginia Yenknner and Brian Corvo

Call to Order: Mr. Baldassario called the meeting to order at 6:33 P.M. in the Town Hall 2nd floor meeting room #201 and virtual meeting via zoom.

Adoption of Agenda: *A motion was made by Mr. DeMore, seconded by Ms. Man, to adopt the agenda as submitted. Voted 4-0 in favor.*

Approval of Minutes: *A motion was made by Ms. Man, seconded by Mr., DeMore, to approve of the December 19th, 2022 regular meeting with no changes. Voted 4-0 in favor.*

Public Comment: None

Town Staff Reports: The town took ownership of the 13 Summit Street property. Town had the vegetation and trash removed from around the building. This will make the property look cleaner and visible. That way the town staff can see where the entrances are and what else is around the perimeter of the building. There was some discussion on how to utilize the 3 Walnut property. It was suggested to use the property as a temporary parking lot for accessing the Village Center. The temporary parking lot would be made of processed gravel and fabric.

a. Liaison Reports: None

Collaboration with East Hampton Economic Development Commission

- a. Recap of 12/20 EDC Meeting Visit:** Mr. Corvo attended the EDC meeting to introduce the Agency and give the members an update. The next EDC meeting a member should attend would be on March 21st. Ms. Man volunteered to attend the EDC meeting to give the next update for the commission members.
- b. EHBRA Representative for Q1 EDC Visit:** No update from them after the follow up message was sent. It was suggested to check in with them again in mid- February.

Brief Status Updates - Grant Funding Search

- a. CT State Historic Preservation:** No updates for this item.

i. Review of Updates (If Applicable): There were no updates.

- b. CRCOG Brownfields:** There are no other opportunities for towns outside of CRCOG to apply for that funding. East Hampton is not part of the CRCOG, so there are no ways to apply for their grant funding. Ms. Man is part of the Steering Committee, a sub-committee of the CRCOG, and will give any relevant updates from their next meeting to the agency members.

i. Discuss Eligibility Status/Potential Next Steps: The members will hear back from Ms. Man if there are any pertinent updates from the sub-committee meeting.

Review of CT DECD/OBRD Round 16 Grant Application: The DECD Brownfields office will be announcing their next round of grant funding possibly in February. The members should see what types of grants they will hold for this round. If the grants are announced after the February meeting, the members will discuss the grants at the March meeting. The members discussed each section of the grant application that was recently drafted. The application can be redrafted in some areas and reworked to be able to use for applying for another grant. Section one and two are very straightforward. Section one is the municipal contact information. Section two is where the commission could discuss any public private partnership. The commission is starting out and doesn't have such partnerships yet. Section three has each section being an easy yes or no answer with room to explain if need be. All of the properties would qualify under the definition, since there was DECD funding for them in the past. Section four is eligibility for discretionary state funding. Part B in that section pertains to the project details. Need to look at the caps for funding and maybe ask for the highest funding possible. The members would need to figure out what they want to use the grant for on the properties and how much funding would be needed. It was suggested to stay with remediation work to help the properties and buildings become usable. The members discussed the use of the properties in the future. It was suggested that the properties could be used as mixed use; residential or apartments on the top floors and commercial use on the bottom or ground floor. The question of water was brought up as a possible concern. If everything keeps going well with the site at Oakum Dock; there could be a chance that water will be accessible in the Village Center, in the property areas, possibly by 2025. Section five discusses the accessibility of utilities to the properties. It was suggested to focus on getting the grant for remediating a commercial building, that was in use years ago, to get it back up and running. The application will definitely need more polishing and time until it is ready to use for a grant. Another section discusses project funding sources, such as outside funding for the projects. An example of that would be obtaining some funding from the town to help the projects. Other sections asked to include environmental reports that were performed on the sites and any waterways near the sites that may be affected. The members would need to discuss how to draft the application to help utilize the grant to move the properties forward. It was suggested to have the agency members reach out to possible helpful contacts and other resources while drafting the application for the grant. The members will continue working on drafting the application and further discuss the plan for the grant.

New Business: The members discussed the membership of the agency. Would like to have a full roster or all vacancies filled. The members discussed the different platforms that can be used to get more people interested. It was suggested to put an ad in the Rivereast and to possibly pass out flyers about the agency at events around town.

Adjournment: *A motion was made by Ms. Willson, seconded by Mr. DeMore, to adjourn the meeting at 7:38 P.M. Voted 4-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk