

TOWN OF EAST HAMPTON
Brownfields Redevelopment Agency

Regular Meeting

Monday, January 24, 2022

6:30 PM

Town Hall 2nd Floor Meeting Room #201 and via Zoom

Minutes

Present: Chairman Brian Corvo, Kay Willson, Virginia Yenkner, Ryan Baldassario, and Darlene Raffanello with Town Manager David Cox.

Absent: William DeMore

Call to Order: Chairman Corvo called the meeting to order at 7:01 P.M. virtual meeting via zoom.

Adoption of Agenda: *A motion was made by Ms. Yenkner, seconded by Mr. Baldassario, to adopt the agenda with no changes. Voted 5-0 in favor.*

Approval of Minutes: *A motion was made by Ms. Yenkner, seconded by Mr. Baldassario, to approve of the December 27th meeting minutes with no changes. Voted 5-0 in favor.*

Public Comment: None

Town Staff Reports

- a. **Liaison Reports:** The Watrous Street close out has been finished. The town received the last pay out for the project. The state received the last of the paperwork needed for the project. The grant is now finished and closed.

Continued Business

- a. **Discussion of 1 Watrous Street:** There was talks with two development groups about the property and building along with 13 Watrous. One company has experience with the type of building. There was no Summit Street interest from either group.
- b. **Discussion of 13 Watrous Street/DECD STEAP Grant:** Already discussed in Town Staff report.
- c. **Discussion of 3 Walnut Avenue:** There is some flexibility for municipalities to use funds from the ARP. The commission could use the money for site clean-up or other projects like that for the properties.
- d. **Discussion of 13 Summit Street:** No updates for this property.

New Grants / Historic Preservation Grants: The members discussed pursuing Historic Preservation Grants. The members discussed targeting one to two grants the commission would want and decide which properties the grants would be used. It was suggested to get a grant writer to help the commission apply for grants. In the past, the commission members were the ones deciding which properties were to be prioritized and apply for which grants. The members discussed figuring out a strategy for choosing the grants and the properties that would fit best together. It was suggested to go to the CT Brownfields website to start the research process. The grant schedule would be tight for the next set in March, but there are remediation grants available in June. The next wave of Historic Preservation grants would be the beginning of next year. The members decided a property needs to be chosen so they can have the next six months to get all the paperwork collected and ready to apply for grants in the middle of this year. The members wondered if they could use a Historic Preservation Grant for the 3 Walnut property. There is a hazardous material report for 1 Watrous that could maybe used for a grant.

2021 RFP: The prospective interested parties gave feedback on the properties. One company wouldn't know how to compete with other businesses going in around the same area. The public private partnership was the goal for the RFP. The buildings on the properties are mixed commercial use with no residential aspects.

Vacancy on this Agency: The members discussed approaching a local resident in town that is an LEP and to ask her to join the commission. The resident is Victoria Mann. It was suggested to ask her if she could help with the grant applying process as well.

New Business: None

Adjournment: *A motion was made by Ms. Yenker, seconded by Ms. Willson, to adjourn the meeting at 7:17 P.M. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk