

TOWN OF EAST HAMPTON
Brownfields Redevelopment Agency
Regular Meeting
Monday, December 27th, 2021
7:00 PM
Virtual Meeting Via Zoom

Minutes

Present: Chairman Brian Corvo, Kay Willson, William DeMore, and Darlene Raffanello.

Absent: Virginia Yenkner and Ryan Baldassario.

Call to Order: Chairman Corvo called the meeting to order at 7:01 P.M. virtual meeting via zoom.

Adoption of Agenda: *A motion was made by Mr. DeMore, seconded by Ms. Willson, to adopt the agenda with no changes. Voted 4-0 in favor.*

Approval of Minutes: *A motion was made by Ms. Willson, seconded by Mr. Corvo, to approve of the November 22nd meeting minutes with changes to Continued Business 'C' to state that there will be discussion with the Town Council about the ARP funds, under Continued Business 'D' the Landbank will be used for the Phase 2 for the hazardous materials, and the members changed the meeting time starting 2022 to 6:30 PM. Voted 4-0 in favor.*

Public Comment: Deb Cunningham- Ms. Cunningham introduced herself to the agency members stating she is the liaison from the Board of Finance for the agency. She stated she will be helping the members during the budget season.

Town Staff Reports

- a. Liaison Reports:** There is a bi-weekly Town Manager's report updated on the town website.

Continued Business

- a. Discussion of 1 Watrous Street (RFP):** There is no update for this agenda item.
- b. Discussion of 13 Watrous Street/DECD STEAP Grant:**
 - **Paperwork for payout / grant closing:** The members briefly discussed the paperwork needed to complete the project to close out the grant. Once that paperwork is complete the grant can be closed and the project will be finished.
- c. Discussion of 3 Walnut Avenue:** There was no update for this agenda item.
 - **ARP funds to clean property? Village Center plans?**

- **Discussion with Town Council**

d. **Discussion of 13 Summit Street:** There was no update for this agenda item.

- **Phase I underway**

- **Discussions with Brownfields Landbank**

New Grants / Historic Preservation Grants: The members discussed looking for historic preservation grants to apply for to help repurpose and redevelop the brownfields buildings and properties in town. These grants could help give the buildings a second chance. The members will investigate those types of grants to review them at the next couple of meetings.

New Business: The members discussed how to get a couple more people to join the agency to fill out the vacancies. Darlene Raffanello introduced herself to the agency members. The members spoke about their backgrounds to give an introduction for the new member. The next meeting is January 24, 2022 at 6:30 P.M.

Adjournment: *A motion was made by Ms. Willson, seconded by Ms. Raffanello, to adjourn the meeting at 7:20 P.M. Voted 4-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk