

TOWN OF EAST HAMPTON
Brownfields Redevelopment Agency

Regular Meeting

Monday, October 25, 2021

7:00 PM

Town Hall 2nd Floor Meeting Room & Via Zoom

Minutes

Present: Chairman Brian Corvo, Kay Willson, Brandon Goff, Virginia Yenkner, Ryan Baldassario, and Darlene Raffanello with Town Manager Dave Cox.

Absent: William DeMore.

Call to Order: Chairman Corvo called the meeting to order at 7:00 P.M. at the town hall meeting room and via zoom.

Adoption of Agenda: *A motion was made by Ms. Yenkner, seconded by Mr. Goff, to adopt the agenda with no changes. Voted 6-0 in favor.*

Approval of Minutes: *A motion was made by Mr. Goff, seconded by Ms. Yenkner, to approve of the September 27th, 2021 meeting minutes with no changes. Voted 6-0 in favor.*

Welcome New Member

- a) **Darlene Raffanello:** The commission members welcomed new member Darlene Raffanello to the commission. Introductions were made to get Ms. Raffanello acquainted with the other members.

Public Comment: None

Town Staff Reports

- a. **Liaison Reports:** This item will be deferred to later items.

Continued Business

- a. **Discussion of 1 Watrous Street:** The RFP has been sent out for proposals.
- b. **Discussion of 13 Watrous Street/DECD STEAP Grant:** The water well needs to be abandoned and the paperwork needs to be completed for the grant to be closed out. The project and the grant needs to be finished and closed before the end of the year. The town has an RFP out to redevelop the properties and existing buildings. There were two companies interested during the 'walk through open house' of the properties the week before. One company was local and the other was from Hartford. There is still a couple of weeks to formulate a proposal for the properties.

- c. **Discussion of 3 Walnut Avenue:** There was a suggestion to possibly use the funds from the American Rescue plan for the clean-up of the property. The Village Center project is finished and being presented to the Town Council tomorrow night.
- d. **Discussion of 13 Summit Street**
 - **Working on Phase I:** The town is awaiting proposals from the posted RFP for the properties. All the paperwork and reports are added to the RFP through a link on the webpage. This could give companies and interested parties the background of each property to be able to make an informed decision about developing on the properties.

RFP for 13 Summit and 1 Watrous and 13 Watrous

- a. **Update:** There was an update for this in item 7a.
- b. **Sub-committee member from Brownfields:** Have one to two members from the commission join the sub-committee. Mr. Corvo discussed his interest in joining the sub-committee to the other members. One other member could volunteer to join the sub-committee as well.

New Grants: The members discussed investigating more grants to apply for future funding and projects.

New Business: Next meeting is November 22nd.

Adjournment: *A motion was made by Mr. Baldassario, seconded by Ms. Yenker, to adjourn the meeting at 7:35 P.M. Voted 6-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk