

## **TOWN OF EAST HAMPTON**

Brownfields Redevelopment Agency

Monday, November 23, 2020

Regular Meeting- 7:00 P.M.

Virtual Meeting Via Zoom

### **Minutes**

**Present:** Vice Chairperson William DeMore, Ryan Baldassario, Scott Bristol, Kay Willson and Chairman Brian Corvo with Town Manager David Cox.

**Absent:** None

**Call to Order:** Chairman Corvo called the meeting to order at 7:00 p.m.

**Adoption of Agenda:** *Ms. Willson moved, and Mr. Baldassario seconded to adopt the agenda with no changes. Voted 5-0 in favor.*

**Approval of Minutes:** *Mr. DeMore moved, and Ms. Willson seconded to approve of the October 26th, 2020 regular meeting minutes with no changes. Voted 5-0 in favor.*

**Public Comment:** None

**Town Staff Reports:** This will be addressed in the continued business items.

#### **Continued Business:**

- a) **Discussion of 1 Watrous Street:** The Public Works Director Matt Walsh joined the zoom meeting to update the members on the property at 1 Watrous Street. The area of the contaminated soil was capped off with three inches of asphalt to keep the soil contained. It was recommended to map out where the contaminated soil was located on the property. This asphalt capping will ensure that any runoff from the property won't become contaminated as well. The asphalt capping is also a temporary fix, not a long-term solution for the property. It was suggested that the commission reach out the HRP to get a second opinion and the long overdue report for the property. There is some interest in the building and the property but there hasn't been an offer or deal made yet. There still needs to be a discussion of what will happen to the building and the property in the future.
- b) **Discussion of 13 Watrous Street/ DECD STEAP Grant:** The second project for the property was performed by Public Works. There was additional digging needed to clean up the contaminated soil. The contractor spread out the filter fabric over the soil and Public Works added the clean fill to level off the grounds of the property. A chain-link fence will be put up just off the roadway to run along the property. The commission is still waiting on the report from Sumco. Their retainage money is still on hold but will be released once the report is delivered and the project is finished. Matt Walsh reached out

to the President of Sumco to get some headway on the report. The President informed Mr. Walsh that Charter Oak is going out of business. That leads to Sumco taking their test results and data to another LEP to finish the report to be sent to the town and the commission. If the process takes too long, the retainage for Sumco may need to go to a bonding company to be able to pay them once everything on their side is finished.

- c) **Discussion of 3 Walnut Avenue:** There are no new updates for this item. Mr. DeMore asked about the project at Occum Dock. The Town Manager updated the members on their project. The contractor is getting foundation permits soon and the sites and areas of where the new building will go is being double checked. The septic system will be moved away from the existing well areas. The contractor also submitted a plan review to the Building Department and the Fire Marshal's office. The plan is being reviewed and discussed by the Building Department.

#### **New Business:**

- a) **Approval of 2021 Meeting Dates:** *A motion was made by Mr. Bristol, seconded by Mr. Baldassario, to approve of the 2021 meeting dates. Voted 5-0 in favor.*
- b) **Presentation to Town Council- Draft:** Chairman Corvo talked with Ms. Moore of the Town Council about when the presentation should occur. It was suggested to present in January or February to give the commission time to put the presentation together. There should be about ten slides and a few pictures should be included. The first slide would explain why the commission is relevant and the history of the commission itself. Then there should be who the commission is and why the members do what they do. The next slide should discuss the commission working alongside Planning and Zoning and the EDC. This will lead into the topic of connecting with other commissions with common goals and projects. A slide about the past and current work of the commission should be listed. And the last slide could be about any future work or projects the commission would take part.

**December or January Meeting:** The next meeting for December 28<sup>th</sup> was confirmed by the Chairman.

**Adjournment:** *A motion was made by Mr. Bristol, seconded by Ms. Willson, to adjourn the meeting at 7:34PM. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk